

राजस्थान सरकार
तकनीकी शिक्षा विभाग

क्रमांक : 18(5)त.शि./2004-I

जयपुर, दिनांक 30 जनवरी, 2018

निजी सचिव,
अध्यक्ष,
राज्य स्तरीय शुल्क निर्धारण समिति कार्यालय,
तकनीकी शिक्षा भवन
जयपुर।

विषय :- वर्ष 2017-18, 2018-19 एवं 2019-20 के शुल्क निर्धारण के संबंध में।
संदर्भ:- आपका पत्रांक 3271 दिनांक 12.1.2018,

महोदय,

उपर्युक्त विषयान्तर्गत संदर्भित पत्र के क्रम में निर्देशानुसार वर्ष 2017-18, 2018-19 एवं 2019-20 के शुल्क निर्धारण के संबंध में कॉलेजों/संस्थानों से वर्ष 2016-17 का निर्धारित प्रपत्र में रिकार्ड प्राप्त किये जाने की अंतिम तिथि 15.2.2018 तक बढ़ाई जाती है।

भवदीय

संयुक्त सचिव, त.शि.

प्रतिलिपि:- निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

- 1 निदेशक तकनीकी शिक्षा जोधपुर को इस विभाग के समसंख्यक पत्र दिनांक 20.12.2017 के क्रम में।
- 2 रजिस्ट्रार राजस्थान तकनीकी विश्वविद्यालय कोटा को इस विभाग के समसंख्यक पत्र दिनांक 20.12.2017 के क्रम में।
- 3 संगठन सचिव राजस्थान इंजीनियरिंग कॉलेज सोसायटी 208, City pearl गणगौर होटल के सामने खासाकोठी सर्किल एम.आई.रोड जयपुर को उनके पत्र दिनांक 6.1.2018 के क्रम में एवं सूचनार्थ प्रेषित है।

संयुक्त सचिव, त.शि.

DIRECTORATE OF TECH. EDUCATION
JODHPUR

R. R. No. 1227

DATE 7-2-2018

राजस्थान सरकार
तकनीकी शिक्षा विभाग

क्रमांक : 18(5)त.शि./2004-I

जयपुर, दिनांक, 20 दिसंबर, 2017

निदेशक,
तकनीकी शिक्षा,
प्राविधिक शिक्षा निदेशालय,
रेजीडेन्सी रोड,
जोधपुर।

रजिस्ट्रार,
राजस्थान तकनीकी विश्वविद्यालय,
अकैलगढ़, रावतभाटा रोड,
कोटा।

विषय :- शैक्षणिक सत्र 2017-18, 2018-19 एवं 2019-20 की फीस निर्धारण के संबंध में।

महोदय,

उपर्युक्त विषयान्तर्गत निर्देशानुसार शैक्षणिक सत्र 2017-18, 2018-19 एवं 2019-20 की फीस निर्धारण के संबंध में वांछित सूचना सभी निजी तकनीकी शिक्षण संस्थानों द्वारा राज्य स्तरीय शुल्क निर्धारण समिति दिनांक 8.1.2018 तक भिजवाये जाने हेतु जारी पत्र के साथ संलग्न फॉरमेट की प्रतियां संलग्न कर भिजवायी जा रही है।

कृपया आपकी वेबसाइट पर उक्त आदेश एवं फारमेट अपडेट किया जाकर संबंधित संस्थानों को सूचित कर सूचना भिजवाने हेतु निर्देशित करने का श्रम करें।

संलग्न-उपरोक्तानुसार।

भवदीय


संयुक्त सचिव, त.शि.

राजस्थान सरकार
तकनीकी शिक्षा विभाग

DRAFT.

Not- संलग्न प्रोफार्मा
की भी इस पत्र के साथ
वेब-साइट पर उपलब्ध करें

क्रमांक: 18(5)त.शि./2004

जयपुर, दिनांक:

समस्त निजी तकनीकी शिक्षण संस्थान,

राजस्थान।

विषय :- शैक्षणिक सत्र 2017-18, 2018-19 एवं 2019-20 की फीस निर्धारण के संबंध में।

महोदय,

उपरोक्त विषयान्तर्गत निर्देशानुसार लेख है कि आपके द्वारा शैक्षणिक सत्र 2017-18, 2018-19 एवं 2019-20 की Proposed Fees Structure तथा 2016-17 के अंकक्षित लेखे (ऑडिटेड) अभी तक राज्य स्तरीय शुल्क निर्धारण समिति को प्राप्त नहीं हुये हैं।

अतः निर्देशानुसार लेख है कि उपरोक्त सत्रों की फीस निर्धारण हेतु वर्ष 2016-17 के अंकक्षित लेखे, वर्ष 2017-18, 2018-19 एवं 2019-20 की Proposed Fees Structure तथा संलग्न प्रपत्र में वांछित सूचना राज्य स्तरीय शुल्क निर्धारण समिति के कार्यालय में दिनांक 08.01.2018 तक आवश्यक रूप से भिजवाया जाना सुनिश्चित करें, जिससे राज्य स्तरीय शुल्क निर्धारण समिति द्वारा अग्रिम कार्यवाही सम्पादित की जा सके।

कृपया इसे सर्वोच्च प्राथमिकता प्रदान करें।

संलग्न: प्रोफार्मा।

भवदीय

संयुक्त सचिव, त.शि.

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STATE LEVEL FEE COMMITTEE FOR TECHNICAL EDUCATION INSTITUTIONS
FOR THE STATE OF RAJSTHAN

- Performa for General Information about Society/Trust & Institution

(Part-I is about Society/Trust. Part-II is about institution. Please fill separate Part-II for each Technical College/Institution mark them as Part-II (a) Part (b) so on)

PART - I

1. Information about Society/Trust

| | | |
|------|--|-------------------|
| i. | Name of Society/Trust | |
| ii. | Address Including e-mail address of the Society Trust | |
| iii. | Registration No. of Society/Trust | |
| iv. | Date of Registration of Society/Trust (Please attach copy of MOA or Trust Deed/By Laws | Mark Annexure-I |
| v. | Authority with whom society Trust has been registered | |
| vi. | Name, Address, E-mail address and Telephone Nos. of Chairman's and other members of Board of Directors/ Governors/ Trustees/ Managing Committee of Society/Trust | Mark Annexure-II |
| vii. | Income tax details | |
| | a. Registration under I.T. Act. No. and Date b. PAN | Mark Annexure-III |

2. List of all types of Educational Institution being run by Society/Trust in the state of Rajasthan

3. a. Is Society/Trust maintaining Annual Accounts of all Institutions separately?

Yes

No.

- b. If yes, Must attach Balance Sheet and Profit & Loss Account of the Society/Trust and Institution for course wise for the year, 2016-17, with auditor's report and their comments.
- c. What is the source of income of Trust/Society other than educational institutions?

4. a. (i) How much investment was made by the members of the trust/society/ other than loan State the balance till 31.03.2017.
(ii) Whether they have taken back or still being utilized by the trust/Institution balance as on 31.03.2017
(iii) How much interest paid to them year wise?
b. How much loan has been taken by the society/trust/institution from various financial institutions/ banks from the date of establishment of institution? (Year wise)
c. Whether any benefit is being received by the members of the trust/society or their relatives? If so, please give the details.

PART-II

1.Information about Technical Institution (s) run by the Society/Trust

| | | | | | | | | |
|---|-----------------------------|-----------------------------------|----------------------------------|-----------------------|---|--|-----------------------|---------------|
| 1 | Name of Institution/College | | | | | | | |
| | Address | | | | | | | |
| 2 | Date of | | Affiliation by University/ Board | | Approved by regulatory Authority/AICTE/By any other authority | | | |
| 3 | Contact Details | | | | | | | |
| | i. | Name of Head of Institution | | Office Ph. No. | | Office Fax | | Residence Ph. |
| | ii. | Designation | | E-mail : Website : | | | | |
| 4 | Category | 1 M.E./M.Tech. B.E./B.Tech. | 2 MBA PGDBM | 3 MCA | 4 B/Arch, M/Arch. | 5 HOTEL Management Dgree Diploma | 6 Diploma in Engg. | 7 Other |

2. Infrastructure

(a) Land (as on 31.03.2017) Land from where acquired

| | | |
|------|---|--|
| i. | Land requirement as per AICTE norms at the Time of establishment of the college (In Acres) | |
| ii. | Land for which CLU has been obtained from competent authority out of land at (i) above | |
| iii. | Has any land been added, transferred or alienated after the start of the college? If yes, please give area added or alienated date. | |

(b) Building – Total built up area in sq. meter. (as on 31.03.2017)

| Covered Area | | | | |
|--------------|---|-------------------------------|--------------------|--------|
| S. No. | Carpet Area | Required as per AICTE's Norms | Actually available | Remark |
| 1. | Instructional | | | |
| 2. | Administrative | | | |
| 3. | Amenities including toilets | | | |
| 4. | Total | | | |
| 5. | Circulation area i.e. corridors, stairs, etc. | | | |
| 6. | Hostels (Total construction area) | | | |
| 7. | Any other (Specify) | | | |
| | Grand Total | | | |

If building is on rent, its yearly rent? Name of the land lord.

(c) **Hostel - Details 2016-17**

| Area in sq. mtrs. | | | | | |
|-------------------|--------------------|---------------|-----------------------|--------------------|--------|
| S. No. | Description | Seat Capacity | Required as per AICTE | Actually Available | Remark |
| 1. | Boys Hostel | | | | |
| | I. 3 Seater Room | | | | |
| | II. 2 Seater Room | | | | |
| | III. 1 Seater Room | | | | |
| | IV. Dormitory | | | | |
| 2. | Girls Hostel | | | | |
| | I. 3 Seater Room | | | | |
| | II. 2 Seater Room | | | | |
| | III. 1 Seater Room | | | | |
| | IV. Dormitory | | | | |
| | Total | | | | |

(d) **Library and Learning Resources:**

| No. of Titles | | | | |
|---------------|---------------------------|--------------------|--------------------|--------|
| S. No. | Description (Books) | As per AICTE Norms | Actually available | Remark |
| 1. | Technical | | | |
| 2. | Science | | | |
| 3. | Journals | | | |
| 4. | Digital Learning Material | | | |
| | DVDs | | | |
| | CDs | | | |
| | VCDs | | | |
| | Audit Cassettes | | | |
| 5. | Data Video Projectors | | | |
| 6. | Digital Library | | | |
| 7. | Others (Specify) | | | |

- b
3. Whether building or any part of it is shared by any other institute/ office organization of the same society? If yes, give details.
 4. How the cost has been apportioned?
 5. Whether part of building is being used for Non AICTE approved courses? If yes, give details.
 6. If the Institution is running non AICTE course, please give following information
 - i) Has the Institution obtained approval of AICTE and the University/Board concerned for running such course(s)?
 - ii) Whether following resources of the Institute are being deployed for these courses? Give details against each.

Administrative Block

- a) Class Rooms
 - b) Workshops & Laboratories
 - c) Computers faculty
 - d) Library
 - e) Computer Centre
 - f) Hostel
 - g) Any other, specify
- iii) If non AICTE courses are being run in the Institute, whether separate accounts of Income and expenditure are being maintained and whether the surplus from these courses is reduced from expenditure relating to the AICTE courses.
7. Whether part of building is being used for any commercial/profit making activity? If yes, give details, including the revenue being generated from such activities.
 8. If there is more than one college of the society in the same campus, whether these colleges are physically separated through boundary walls and whether each college has a separate entrance?

(a) Yes

(b) No

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PART – II A

1. Courses with year of commencement, offered by the institution. Please tick whichever is applicable.

Degree – ME/M.Tech , BE/ B.Tech., B.Arch., M.Arch.,MCA, MBA, PGDBMA, and Hotel Management.

Diploma – Engineering and Hotel Management.

2.Students Profile :

| Course | Year of Commencement of course | Sanctioned strength of students (Intake) | No. of total students in academic year | | | | |
|-----------------|--------------------------------------|---|---|----|-----|----|-------|
| | | | 2016-17 | | | | Total |
| | | | I | II | III | IV | |
| ME/M.Tech | | | | | | | |
| BE/B.Tech. | | | | | | | |
| B.Arch./M.Arch. | | | | | | | |
| MBA | | | | | | | |
| MCA | | | | | | | |
| PGDBA | | | | | | | |
| BHMCT | | | | | | | |

4

Part – II B

1. Fee Structure – Fee Charged per student.

| | | 2016-17 (Rs.) | | | Remark |
|---|--------------------------|------------------|--|--|--------|
| ◆ | Tuition fee | | | | |
| ◆ | Development Fee | | | | |
| ◆ | Transportation Fee | | | | |
| ◆ | Hostel Fee | | | | |
| ◆ | Caution Money | | | | |
| ◆ | Other Fees (Pl.) specify | | | | |
| | Total | | | | |

2. Please furnish Certificate 1,2 showing total receipt and payments as per books of Accounts duly certified by Chartered Accountant who has audited the accounts for the year 2016-17.
3. Whether separate account in the name of depreciation reserve fund is being maintained ?
4. Submit copy of income & expenditure statement with Balance Sheet duly signed and verified with Auditor's report (observation of auditor) for the year 2016-17 for Trust/Society & Institutions.
5. Capital Balance of Trust/Society on 31.03.2017 along with Copy of Accounts and reconciliation thereof.

6. Hostel

- a. If run by the Institute/Society/ Trust or any other person. give full detail about total Income/Expenditure

Fee charged from students:

| | 2016-17 |
|--------------------------------------|---------|
| No. of students in the relevant year | |
| Fee charged per student | |
| Total receipt | |
| Total Exp. | |
| Net Saving/Deficit | |

- b. If run by the others on behalf and in the premises of the Institution. Submit the details as above.

7. Transport

- a. If run by the Institute: give full details about Income/Expenditure

Fee charged from the students

| | 2016-17 |
|--------------------------------------|---------|
| No. of students in the relevant year | |
| Fee charged per student | |
| Total receipt | |
| Total Exp. | |
| Net Income/Deficit | |

- b. If run by others but on behalf of the institute submit details as above.

8. Whether separate staff is employed for hostel/transport (Form institution), give details. (Name/Salary/Other benefits)

9. Students fund

Fee charged from the students

| | 2016-17 |
|--------------------------------------|---------|
| No. of students in the relevant year | |
| Fee charged per student | |
| Total receipt | |
| Total Exp. | |
| Net Income | |

Calculation of payment to teaching staff

(1) Details of staff 2016-17
(a). Teaching Staff:-

[illegible]

(b). Non-Teaching Staff:-

Calculation of payment to non teaching staff

| Name of Employees | Category | Qualification | Date of appointment | Permanent/ Temporary | Pay scale | PAN/Aadhar No. | Salary Paid during the year | | | If Arrear paid with Ref. to VIth Pay comm. (Give Details) |
|-------------------|--------------------|---------------|---------------------|----------------------|-----------|----------------|-----------------------------|-------------------|-------|---|
| | | | | | | | Basic | allowance | Total | |
| | | | | | | | | DA/HRA/others any | | If not included in Salary Paid |
| | Adm. Officer | | | | | | | | | |
| | Accountant | | | | | | | | | |
| | PA to Principal | | | | | | | | | |
| | UDC | | | | | | | | | |
| | LDC | | | | | | | | | |
| | Store Keeper | | | | | | | | | |
| | Drivers | | | | | | | | | |
| | Electrician | | | | | | | | | |
| | Plumber | | | | | | | | | |
| | Carpenter | | | | | | | | | |
| | Peon/Attendants | | | | | | | | | |
| | Sweepers/Cleaners | | | | | | | | | |
| | Chowkidar/Watchman | | | | | | | | | |
| | Gardners | | | | | | | | | |
| | Medical Officer | | | | | | | | | |

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(2) **Details of surplus/deficit: 2016-17**

| Year | Surplus/ Deficit | Fund directly transferred to Society or Trust | Included in surplus/deficit | Saving from Hostel | Saving from Transportation |
|------|---------------------|---|-----------------------------|--------------------------|-------------------------------|
| | | | | | |

(3) **Funds Transferred to Society/Trust or to any other Institution**
If so give complete details (copy of account)

(4) Proposed fee with justification for the year 2017-18, 2018-19, 2019-20 as per circular issued by the Committee keeping in mind judgment of Supreme Court National Fee Committee and actual expenditure on education. It should be realistic and not hypothetical.

(5) Certificate No, 24 of Income tax Act. must be filed along with the details of salary and allowance paid during the year 2016-17. in its absence the record of the institutions will not be consider. Complete record must be submitted on or before date 08.01.2017.

Note: - All columns must be filled in, no column should be left unfilled otherwise information shall be treated as incomplete and liable to be rejected.

DECLARATION

I-----,-----of-----
(Name) (Designation) (Name of Institutions)

to certify that all information provided above is correct and true to best of my knowledge and belief. Nothing has been concealed. This is to further certify that the projected figures are prepared considering the real expenditure for which the necessary expert opinion has also been obtained.

Date:

Signature of Director/Principal/Authorized person

CERTIFICATE NO. - 1

To be issued who has audited the accounts. The information furnished should be in conformity with audited accounts.

TOTAL RECEIPTS AND PAYMENTS AS PER BOOKS OF ACCOUNTS FOR THE YEAR 2016-17

Name of the Institute :
Address :

| A - TUTION FEE (RECEIPTS) | | 2016-17 | B - DEPRECIATION, DEVELOPMENT FUND | 2016-17 As on 31.03.2017 |
|-----------------------------|--|---------|---|--------------------------|
| i | Tution fees only | | i Capital Balance on 01.04.2016/31.03.2017 | |
| ii | Interest / Dividend | | ii Depreciation Charged | |
| iii | Rent | | iii Development Fees (Capital Receipts) | |
| iv | Other Income- PI Specify | | iv Other Receipts if not Covered under Head A | |
| v | Total | | Loan from financial institutions | |
| EXPENDITURE | | | | |
| | From - Tution Fees and Other Receipts | | | |
| | Exp as per Income & Exp. Statement Excluding, Depreciation Amount, Interest on Loans, Hostel, Transport, and or expd. on other then AICTE courses. | | | |

PAYMENTS

| | | | | | |
|---|--|--|---|---|--|
| 1 | Establishment (Salary & Other Benefits) Total Cost | | | Give Complete details Itemwise | |
| | (a) Faculty Staff | | 1 | Purchases and Replacement of the infrastructure | |
| | (b) Supporting Staff | | 2 | Betterment, Growth and upgradation of the institution | |
| 2 | Operative and maintenance charges not more then as per guide lines of AICTE | | 3 | Special Aminities Provided to the Students | |
| 3 | Other expences (Fee charged by AICTE and Affiliated University) etc. | | 4 | Rrepayment of loan during the year. | |
| | Total | | | | |
| 1 | That no Capitation fee charged by the Institute during the year. | | | | |
| 2 | That the figures taken are related to the AICTE courses only. Hostel/Transport or any other expenditure on other than AICTE courses has been excluded. | | | | |
| 3 | The above information is true and correct to the best of my knowledge and after necessary verification of regular books of accounts. | | | | |

Signature of the Auditor

Seal

Cont. to 2 Page

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Other facility (s) Income & Expenditure on and non AICTE courses provided by the institution.

| | <u>Institution/Society/Trust or any other person :</u> | Received | Expenditure | Excess/Short | Balance if any |
|---|---|-----------------|--------------------|---------------------|-----------------------|
| | <u>Facility :</u> | 2016-17 | 2016-17 | 2016-17 | |
| 1 | Income Expenditure on other facility (s) provided by the Institution/Societies/Trust or by any other person | | | | |
| | A. Hostel | | | | |
| | B. Transport | | | | |
| | C. Any other facility | | | | |
| 2 | Income Expenditure on Non AICTE courses | | | | |
| 3 | Students fund | | | | |
| | Total | | | | |

Any excess in Hostel/Transport and in any other facility be carry forward in the next year and be taken into consideration for fixing the charges for the next year.

- 1 Saving / Deficit
- 2 If deficit how it has been adjusted?

Date :
Place :

Signature
Name of the person signing
Membership No.
CA Firm Name
Firm Registration No.
Full Address

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