

**Department of Technical Education  
Government of Rajasthan.**

**Draft Policy for No Objection Certificate ( NOC)/ views of State Government for Technical Institutions in Rajasthan,**

**1. Short Title and Commencement:**

- (i) This Policy may be called the policy for No Objection Certificate (NOC) /views of State Government for Technical Institutions in Rajasthan. Hereinafter referred as "NOC Policy".
- (ii) This Policy shall come into force on the date of its notification.

**2. Applicability :** This Policy shall be applicable to all categories of Technical Institutions of Rajasthan seeking NOC from State Government under statutory provisions made by AICTE/UGC.

**3. Objectives:** Main objective of the NOC policy are :

- (i) To promote pursuit of technical education by establishing quality technical institutions in Rajasthan and to provide ample job opportunities to youth.
- (ii) Planning and coordinated development of technical education eco system in the state.

**4. Definitions :**

In this policy unless the context otherwise requires:

- (i) **State: means,** Government of Rajasthan
- (ii) **AICTE:** All India Council for Technical Education.
- (iii) **UGC:** University Grant Commission.
- (iv) **NOC:** No objection certificate / views of state Government for matters related to Technical Education in the state.
- (v) **Department:** means; Department of Technical Education, Rajasthan
- (vi) **Director, Technical Education (TE):** Director of Technical Education, Rajasthan.
- (vii) **Directorate of Technical Education (DTE):** Directorate of technical education. Jodhpur.

*Handwritten signature and date: S. N. ... 2015*

(viii) **RTU:** Rajasthan Technical University, Kota

(ix) **BTER:** Board of Technical Education, Rajasthan.

(x) **Approval hand book of AICTE( Current year ):** A hand book of Regulations issued by AICTE for the year for which the NOC is requested.

(xi) **Approval hand book of AICTE( Preceding year ):** A hand book of Regulations issued by AICTE in the preceding year to the current year for which NOC is requested.

### 5. Type of NOCs

Following type of NOCs for technical institutions may be issued by state Government.

Type of NOC	Reason for NOC
6. p	A1 Setting up new Technical Institution offering Technical Program at Degree / Post Graduate Degree and / or Diploma and Post Diploma Level
7. PA2	
6. P r	1 Change of Site / Location 2 Closure of Institute 3 Conversion of Women's Institution into Co-Ed Institution
6. P r o c e s s i n g	A3 1 Extension of approval to existing Technical Institution or Technical Campus 2 Increase in intake in existing courses only for valid NBA accredited courses. 3 Adding New course/s in existing program only for valid NBA accredited courses. 4 Reduction in intake 5 Closure of program and / or course 6 Mandatory provision of supernumerary seats for TFW 7 Introducing / continuing / discontinuing supernumerary seats for PIO 8 Introducing / continuing / discontinuing seats for sons / daughters of NRIs 9 Change of name of the Institute 10 Second Shift Programs only for valid NBA accredited courses 11 Part Time Programs only for valid NBA accredited courses 12 Adding Dual Degree courses 13 Adding Integrated course 14 Fellowship Programme in Management
F04	Establishing Off campus Institute.
F5	Foreign Collaboration.

**6. Processing fees**

State Government will charge processing fees for NOC s as follows:

Type of NOC	Processing Fees
A1, A2, A3	<ul style="list-style-type: none"> <li>• 20 % of the processing fees charged by AICTE ( As per the approval Hand book for preceding year)</li> <li>• Rs 50,000 for " Permission to proceed" in case new establishments.</li> </ul>
O4	Rs 50,000 for " Permission to proceed" and Rs 5 Lacs for NOC.
F4	Rs 1 Lacs.

**7. Submission of application for NOC.**

Institutes/ societies seeking NOC for technical institutions shall follow the following procedure:

Sr.No.	Activity	Remarks
1	A duly signed application form will be submitted online by Institute/Society.	Application form will be made available at website/web portal by DTE as per Annexure-1.
2	Institute/Society shall submit (online) a unsigned format-1(a), 1(b),...etc after marking "Fulfilled" , "Unfulfilled" and "NA" ( Not applicable) against various clauses in the format.	Format-1 will be made available at website/web portal by DTE as per the provisions in this policy
3	Institute/Society shall submit (online) the unsigned format-2 (a), 2(b)...etc after marking "Fulfilled" , "Unfulfilled" and "NA" ( Not applicable) against various clauses in the format.	Format-2 (a),(b)...etc will be made available at website/web portal by DTE
4	For old institutions – enclosures/attachments shall not be submitted with online application	Duly signed enclosures/attachments shall be submitted at the time of inspection.
5	For old institutions -Duly signed application form along with crossed bank draft/online payment receipt must be sent to DTE.	-----
6	In case NOC is sought for establishment of new institution enclosures/attachments along with Detailed project report ( DPR) as per AICTE/UGC norms shall be submitted with duly signed application form. All such documents with crossed bank draft/online payment receipt must be submitted to Director, TE.	-----
7	Any other information / documents ( duly signed) requested from Director, TE will be submitted online	-----

### 8. Physical Inspection of Technical Institutions (First stage of issuing NOC)

The Director, TE will constitute a four member inspection committee for the preliminary checking of the minimum eligibility criteria as laid down by the AICTE/UGC and state government for Technical Institutions for issuing NOC.

Sr. No.	Designation	
1	One faculty from affiliating University.	Chairman
2	One Faculty from Govt. autonomous Engineering Colleges	Member
3	Two faculties from Department of Technical Education (Polytechnic Colleges)	Members

Inspection committee will inspect the institute physically as per the schedule prescribed by Director, TE and submit its report accordingly. Affiliating University will also schedule its inspection of the institutes/society for affiliation purpose on similar dates as prescribed by Director, TE for State Government NOC. Following are the norms for physical inspection.

Type of NOC	Norms for physical inspection
<b>A1</b>	<ol style="list-style-type: none"> <li>1 Institute/Society shall provide duly signed format-1(a), 1(b)...etc with enclosures/attachments to the inspection committee along with the application form. [format-1(a), 1(b)...etc for minimum eligibility criteria as laid down by the AICTE in the approval hand book (preceding year) ]</li> <li>2 Institute/Society shall provide the duly signed copy of the online report submitted to AICTE for NOC for preceding year (If applicable).</li> <li>3 Institute/Society shall provide the duly signed format-2(a), 2(b)...etc with enclosures/attachments to the inspection committee. [format-2(a), 2(b)...etc for eligibility criteria as laid down by the State Government ]</li> <li>4 Inspection committee shall inspect all the norms as a per the formats mentioned in point 1, 2 and 3 as above.</li> <li>5 Inspection committee shall also be able to inspect any other relevant norms related to prevalent AICTE/UGC and State Government Notifications/Circulars/Orders.</li> <li>6 Any other norms as prescribed by State Government at the time of Inspection.</li> </ol>
<b>A2</b>	<b>Similar to A1</b>
<b>A3</b>	<b>Similar to A1</b>
<b>O4</b>	<ol style="list-style-type: none"> <li>1. Society/Institute shall provide duly signed format-1(a), 1(b)...etc with enclosures/attachments to the inspection committee along with the application form. [format-1(a), 1(b)...etc for minimum eligibility criteria as laid down by the UGC/AICTE.</li> <li>2. Society/Institute shall provide duly signed format-2(a), 2(b)...etc with enclosures/attachments to the inspection committee along with the</li> </ol>

	<p>application form. [format-2(a), 2(b)...etc for minimum eligibility criteria as laid down by the State Government.</p> <p>3. Inspection committee shall inspect all the norms as per the formats mentioned in point 1 and 2 as above.</p> <p>4. Inspection committee shall also be able to inspect any other relevant norms related to prevalent AICTE/UGC and State Government Notifications/Circulars/Orders.</p> <p>5. Any other norms as prescribed by State Government.</p>
<b>F5</b>	<b>Similar to O4</b>

**9. Compilation of preliminary report by the Inspection committee (First stage of issuing NOC)**

Based on the physical inspection of the Institute/society, the inspection committee will submit its inspection report [as per format 3(a)] to Director, TE within 10 days from the inspection. The Inspection committee shall sign all the given formats after marking "Fulfilled", "Unfulfilled" and "NA" ( Not applicable) against various clauses in the formats. However, in the event of difference of opinion, it will be recorded separately. After signing the full report, inspection report will be submitted by inspection committee to Director, TE.

**10. Appeal for Reconsideration of the proposal ( first stage of issuing NOC)**

Director, TE will communicate deficiencies to the institute reported by the inspection committee within 20 days from the report received. Institute/society will be given 30 days' time to rectify the deficiencies, Based on deficiencies the institution can make an appeal with documentary evidence or compliance report to substantiate the claims made within 30 days from the receipt of deficiencies.

**11. Inspection for Deficiencies (Second stage of issuing NOC)**

In case of deficiencies, Director, TE will re-constitute the same inspection committee along with one extra member nominated by him. The inspection committee will submit its Final report to Director, TE after inspecting the institute.

**12. State level Committee for NOC to technical Institutions (Third stage of issuing NOC)**

The final report of the inspection committee and comments of Director, TE regarding deficiencies (if any) regarding NOC for the institutes/Societies will be placed for preliminary consideration before a State Level Committee ( SLC) whose constitution will be as follows:-

Sr.No.	Designation	
1	Joint Secretary to Government, TE	Chairman
2	Registrar of affiliating university	Member

3	Registrar of BTER	Member
3	Director, TE	Member Secretary

Based on the report of Inspection committee and Director, TE, SLC will recommend (or not recommend) for NOC for stage 3 only.

### 13. Issuance of NOC by the State Government (Fourth stage of issuing NOC).

- (i) The institute/Society will submit the application form for NOC for the current year along with documents/enclosures uploaded to the AICTE/UGC web portal. A copy of this uploaded report will also be submitted to the Director, TE within the prescribed time as per AICTE/UGC norms.
- (ii) Director, TE will compare the documents/enclosures of the Current year to that uploaded in the preceding year to AICTE web portal for the purpose of NOC. After comparing these documents, Director TE, will record those clauses for NOC which are different in nature in two documents.
- (iii) Director, TE may also record such clauses for NOC which are different in nature in the Approval hand books of preceding and current year.
- (iv) Director, TE will forward the report as per **clause 13(1)** along with record as per **clause 13(2)** and **13(3)** to Joint Secretary to Government, Technical Education. Following norms will be followed by Joint Secretary to Government, Technical Education to forward the case of NOC of the institute/society to AICTE/UGC.
  - a) In case, no differences are reported by Director, TE as per **clause 13(2)** and **13 (3)**, the recommendation for NOC to institute will be given after due weightage as per the recommendations of SLC for issuing NOC in stage 3.
  - b) In case, differences are reported by Director, TE as per **clause 13(2)** and **13 (3)**, the recommendation for granting NOC will be given after due weightage as per the recommendations of SLC for issuing NOC in stage 3 and a conditional NOC for one academic session will be issued subject to the physical verification of the clauses reported by Director, TE in **clause 13(2)** and **13(3)** respectively.
- (v) Joint Secretary to Government, Technical Education will obtain necessary approvals from Minister, Technical Education for all such cases where NOC is requested for new technical institute, however for NOC cases pertaining to old institutes/societies, approval at the level of Principal Secretary will only be required.

- (vi) In case of establishing new institutions including off campus institute, a certificate of "Permission to proceed" will be issued as per the guidelines attached at **Ancexure-2**. However, to take feedback of the society/institute, SLC may constitute an inspection committee as per **clause 8** of this policy.
- (vii) If "Permission to proceed" certificate is not granted to the Society/Institute, an appeal against this order may be made to Minister, Technical education within 15 days from issuance of this order. Minister, Technical Education may give one more opportunity to the society to put forward its case before SLC.
- (viii) In case of NOC for foreign collaborations, application will be processed as per the guidelines attached at **Ancexure-3**.

**14. Calendar of events**

(i) Following calendar of events will be followed for issuing certificate "Permission to Proceed" for establishing new institutions in the state (Type A1, O4).

Sr. No.	Event	Time Line
1	Submission of application form with DD / online receipt to Director, TE.	Any time .
2	Presentation of the Society/Institute/ Trust before society.	Within 30 days from receipt of processing fee.
3	Deceleration of result ( Permission to proceed or No permission to proceed)	Within 7 days from Presentation.
4	Appeal for reconsideration	Within 10 days from deceleration of result.
5	Final result	Within 15 days from appeal.

(ii) Following calendar of events will be followed for issuing NOC ( Type A1, A2 , A3, O4 and F5) by State Government.

Sr. No.	Event	Time Line
1	Invitation of application for NOC	1 <sup>st</sup> July
2	Last date of submission of application form with DD / online receipt.	31 <sup>st</sup> July
3	Physical Inspection of institutes	16 <sup>th</sup> Aug. – 30 <sup>th</sup> Sept.
4	Submission of the Inspection report	1 <sup>st</sup> Oct. – 10 <sup>th</sup> Oct.
5	Communication of deficiencies to institute	11 <sup>th</sup> Oct. – 30 <sup>th</sup> Oct.
6	Rectification of deficiencies/ appeal by institutes	1 <sup>st</sup> Nov. - 15 <sup>th</sup> Nov.
7	Re-Inspection of the institute for verification of deficiencies.	16 <sup>th</sup> Nov. - 30 <sup>th</sup> Nov.
8	Submission of Report of re-inspection	1 <sup>st</sup> Dec. - 7 <sup>th</sup> Dec.
9	Compilation of reports of Inspection committee.	8 <sup>th</sup> Dec - 20 <sup>th</sup> Dec.
10	Placement of final Inspection report before State level committee.	21 <sup>st</sup> Dec. – 30 <sup>th</sup> Dec.
11	Finalization of recommendations for NOC in stage-3	1 <sup>st</sup> Jan. - 07 <sup>th</sup> Jan. ( next year)
11	Placement of Inspection report and copy of uploaded report to AICTE/UGC web portal before Joint Secretary to Government.	As per dates prescribed at web portal of AICTE.
12	Decision on application for NOC for current year.	At least 7 days in advance to the last date as per dates

		prescribed at web portal of AICTE.
13	Decision on application for NOC for type O4 and F5 ( if State Government NOC is not a prerequisite on AICTE/UGC web portal )	8 <sup>th</sup> Jan. - 15 <sup>th</sup> Jan. ( next year)

**15. Mandatory eligibility criterions/ Norms for issuance of NOC:**

Following mandatory eligibility criterions/ Norms will be followed for issuance of NOC by state government.

- (i) The Institution/society seeking NOC from AICTE/UGC must first apply to the state Government for NOC of state Government.
- (ii) The applicant Institution/society must fulfill all the minimum eligibility criteria as laid down by the AICTE/UGC in their approval handbook as amended time to time for maintaining minimum standards for technical education.
- (iii) The Institute/Society must fulfil all clauses of the mandatory regulation for accreditation "All India Council for Technical Education (Mandatory Accreditation of all programs / courses in Technical Education Institutions, University Departments and Institutions Deemed to be Universities imparting Technical Education). Regulations, 2014".
- (iv) The Institution/society must fulfill all the minimum eligibility criteria as laid down by the AICTE/UGC in their regulations for pay scales, service conditions, etc as amended time to time for maintaining minimum standards for technical education.
- (v) The applicant institution/society must have affiliation with the State/ UGC approved Universities/ Boards of the State of Rajasthan like RTU/BTER or Other State Universities.
- (vi) At the time of application for NOC (for established institutions only), the institution must have proper approval in all respect from the national level statutory bodies like AICTE / UGC/ Council of Architecture etc.
- (vii) All the rules and regulations/provisions/policies laid down by the State Government related to admission, examination and Fee Regulatory Committee from time to time. if applicable, will be binding for the Institution/University.
- (viii) The Institute/Society must comply directions of AICTE/Government of India / State Government for transfer of students from one institute to other institute for various reasons such as withdrawal of NOC/ affiliation.
- (ix) The Institute/Society must comply directions of Government of India / State Government for putting institute/Society related information in public domain [ Such as data for AISHE portal, know your college, ,RUSA, Rajasthan Higher and Technical education portal , Self disclosure formats recommended by Chief Ministers Advisory Council (CMAC), GIS based information . etc].



- (x) The Institute/Society must comply directions of Government of India / State Government pertaining to security/health/ welfare issues of the students, faculty and employees of the institute.
- (xi) The Institute/Society must comply Government of India / State Government policies (if applicable) including education policy for higher education. Issues of the students, faculty and employees of the institute.
- (xii) The Institute/Society must comply Government of India / State Government directions pertaining to rating and ranking of the institutes.
- (xiii) The Institute/Society must comply directions of Government of India / State Government pertaining to rating and ranking of the institutes.
- (xiv) Institute/society will provide Aadhaar Number of the faculties and employees and statement of salary credited in their bank account.
- (xv) Institute/society will provide record of court cases filed/admitted against the Institution/Society matters related to welfare of the students/faculty/employees of the Institute/Society.
- (xvi) Institute/society will provide copy of complaints lodged against the institution with various Judiciary Bodies like Human Rights Commission, Consumer Forum etc. and their seriousness.
- (xvii) A fresh NOC/extension for approval will be required every year, in case of foreign collaborations.
- (xviii) A fresh certificate for "Permission to Proceed" will be required every year in case of new establishments.
- (xix) The State Government will not provide any financial assistance in any form to the Institution/society on account of granting NOC.
- (xx) The society/trust/institute will fully abide by the fact that under any circumstances ( multiple project proposers for similar kind of project or otherwise), decision for project proponent ( i.e one whose project is most advantageous and unique) made by SLC will remain final.
- (xxi) The society/trust/institute will fully abide by the fact that any concession on account of technical institute by State Government will only be provided by concerned department and will not be a binding for NOC by Department of Technical Education, Government of Rajasthan.
- (xxii) All disputes pertaining to the issue of NOC for technical institutions/society shall fall within the legal jurisdiction of Hon'ble High Court of Rajasthan only.

**16. Eligibility criteria/ Norms (to be fulfilled within a stipulated time) for issuance of NOC:**

Sr. No.	Mission	Task	Time frame
1	Biometric attendance	<ul style="list-style-type: none"> <li>For staff</li> <li>For students</li> </ul>	By 30.07.2016 By 30.10.2016
2	Solar Campus	Solar Capacity of minimum 100 watts per year	By 14 <sup>th</sup> Aug. of every year.
3	Wi-fi campus/High speed Internet connection	Institute will create a Wi-fi campus along with High speed Internet connections in Laboratories.	By 30.10.2016
4	National Knowledge Network (NKN)	Institutes will connect to the NKN.	By 30.10.2016.
5	Green Campus	50 trees to be sown every year in the campus other than existing trees	By 14 <sup>th</sup> Aug. of every year.
6	Promotion of blood donation .	One blood donation camp ( voluntary)	By 14 <sup>th</sup> Aug. of every year.
7	Cleanliness drive	Cleanliness camps at public places.	5 camps by 14 <sup>th</sup> Aug. of every year.
8	Education	Students should Literate one person.	100 persons per year- By 14 <sup>th</sup> Aug every year
9	Website creation	Institute will launch its website (if not available) and regularly update.	By 30.07.2016.
10	E-journals in the library	Institute will made available at least five different E-journals in the library	By 30.10.2016.
11	Result	Institute will try to achieve at least 50 % overall result.	By end of academic session.
12	Placement	Institute will try to achieve at least 50 % overall Placement. ( Average package should not be less than 1.8 lacs/annum for Polytechnic students and 3.6 lacs/annum for Engineering students )	By 14 <sup>th</sup> Aug. of every year.
13	Faculty	<ul style="list-style-type: none"> <li>Institutes will send</li> </ul>	By 14 <sup>th</sup> Aug.

	development programs	minimum 15 faculty members every year for One week STC programs in NITs/IITs. <ul style="list-style-type: none"><li>• Institutes will send minimum 10 faculty members every year National/International Conferences. In NITs/IITs.</li></ul>	of every year.
14	Student Development programs	<ul style="list-style-type: none"><li>• Institutes will conduct at 10 expert lectures from Industries for final year students.</li><li>• Institutes will conduct at least one industrial tour of reputed company for final year students.</li></ul>	By 14 <sup>th</sup> Aug. of every year.
15	Research & Innovation	<ul style="list-style-type: none"><li>• Institutes will mobilize students/faculty for one innovative project of national standard.</li><li>• Institutes will mobilize students/faculty for publication of 4/8 SCI indexed International Journals papers every year.</li></ul>	By 14 <sup>th</sup> Aug. of every year.
16	Sports, Cultural activities	Institutes will organize one mega sports, cultural, NCC,NSS event in the institute.	By 14 <sup>th</sup> Aug. of every year.

## **17. Actions in case of violations of Policy:**

Following actions will be taken by State Government in case violation of NOC policy.

- (i) In case an applicant Society/Institution violates mandatory eligibility criterions/ norms for issuance of NOC by State Government under this policy, the State level committee will not recommend for NOC to AICTE/ UGC, stating reasons for objection. However, in case an applicant Society/Institution violates eligibility criterions/ norms ( to be fulfilled within a stipulated time) for issuance of NOC by State Government under this policy, the State level committee will give one more chance to institute/society to fulfil the deficiencies by next year's physical inspection , failing of which in second chance, the State level Committee will not recommend for NOC to AICTE/ UGC stating reasons for objection.
- (ii) In case state level committee observes violation of norms under this policy by the institute/society. causing great harm to students/human being, the State level committee will impose heavy financial penalty (at least five times the processing fees charged by the AICTE/UGC in the current year for the purpose of concerned NOC ) along with recommendation for not granting NOC to AICTE/ UGC, stating reasons for objection. Depending upon the seriousness of the case, the SLC may also recommend to withdraw its NOC issued by the state Government with immediate effect after suggesting/making suitable arrangements for existing students in the institute.
- (iii) In case state level committee observes that institute / society conducted academic activities in the institute without taking proper NOC from AICTE/State Government/Affiliating University/Affiliating Board, the SLC will impose heavy financial penalty (at least five times the processing fees charged by the AICTE/UGC in the current year for the purpose of concerned NOC ). However, a NOC may be granted by SLC, provided institute/society fulfil all the norms for NOC under this policy in the current year.

## **18. Web Portal for NOCs to technical Institutes.**

In due course of time DTE shall develop a dedicated web portal for matter related to NOCs by state Government. DTE will also made available different formats and application form related to NOC policy as per the different clauses under this policy.

## **19. Rights of State Government**

- (i) **Revision:** State Government may either suo-moto or on an application received from any person aggrieved by the orders of the Department regarding NOC may call for and examine the records in respect of any proceedings of NOC to satisfy himself about its regularity, legality or propriety. If, in any case, it appears to the Government that any such proceedings should be revised, modified, annulled or reversed or remitted for reconsideration, it may pass orders accordingly or remand the case with any direction so as to rectify any violation of the policy or discrepancy. Such orders shall be implemented by Joint Secretary to Government, Technical Education.



(ii) **Serious Complaint:** State Government may pass such orders or penalize financially Institute/ Society, whom it has received serious complaint after preliminary enquiry. Government shall pass a detail order in such cases giving the reasons in detail.

(iii) **False information, violation of rules.**

Anybody who has submitted false information , certificates and the officers who have countersigned such false information , shall be liable for strict action.

(iv) **Procedure and calendar for NOC for the year 2016-17.**

For all types of NOCs (A1, A2 and A3) for the year 2016-17, following procedure and calendar of events will be followed:

Sr. No.	Activity	Time line	Remarks
	Submission of copy of uploaded report to AICTE/UGC for concerned NOC/view of State Government to Joint Secretary to Government.	As per dates prescribed at web portal of AICTE.	
2	Decision on application for NOC for year 2016-17.	At least 7 days in advance to the last date as per dates prescribed at web portal of AICTE.	<ul style="list-style-type: none"> <li>• NOC/view of state Government will be given subject to condition of fulfillment of all norms as prescribed by AICTE/Affiliating University/Affiliating Board. State Government time to time.</li> <li>• State government may conduct a physical inspection of the institute for prevalent norms for NOC and may verify information data submitted by it. In case of violations of norms state government can withdraw NOC/ view of state government .</li> <li>• No. processing fees will be charged by the state government for NOC/ View of the state government to be forwarded to AICTE for academic year 2016-17.</li> </ul>

(v) **Amendment** : State Government may amend this policy at any instant of time in the interest of the Technical Education in the State.

.....**End**.....

**Application form for NOC by Sate Government.**

**Annexure-1**

1. **Name of the Society/Trust:**
2. **Name of the Institute with Postal and email Address :**
3. **Name of Contact Person with Landline and Mobile number:**
4. **Type of NOC /view of State Government, seeking for:**
5. **Date of applying for NOC under the NOC policy of the State Government :**
6. **Details of processing fee:**
7. **Number of formats attached:**

**It is to certify that that:**

- The society/trust/institute fully agrees to abide by the Rules of the NOC policy of State Government of Rajasthan .
- All formats are attached with this application and submitted for processing of NOC.
- The Project proposer (s) is technically and financially competent to handle the project implementation for which the proposal has been submitted.
- That the above statements are true to the best of my knowledge and belief.

**( Note- Strike out if not applicable)**

Dated:

*[Signature, Name and Designation of Authorized Representative  
of Society/trust/institute]*

**Guidelines for establishing new institutions including off campus institutes in the state.**

Following guidelines will be followed while considering the case of establishing new institution

**1. State level Committee will take presentation of the society/institute on following points:**

- Need and unique features of the of the proposed institute at the given place mentioning details of existing technical institute in entire zone, statistics of admissions and placements in such institutions in last five years.
- Affidavit from the society/institute to get NBA Accreditation with grade "A" or equivalent within 6 years or passing out of two batches whichever is earlier.
- AICTE/UGC/NSQF recognized courses/Programmes (as applicable)
- Plan and assurance for Latest Curriculum adoption mechanism.
- Plan assurance for Placements of students in Industries.
- Dedicated advanced research labs.
- Plan assurance for state of the art ICT infrastructure.
- Plan assurance for Massive Open Online courses (MOOCs) .
- Plan and assurance for Employability and entrepreneurship.
- Plan and assurance faculty norms for qualifications and pay scales are not lesser than that as prescribed by AICTE/UGC.
- Plan and assurance for industry association such as NASSCOM, FICCI, ASSOCHAM, CII etc.
- Plan and assurance for digital Library ( E-books and e –Journals) .
- Plan and assurance for Dedicated Industry Linkages, On Job- training, Apprenticeship and advanced research actives throughout the duration of the course.
- Any other activity suggested by SLC.

2. If SLC observes merit in the proposal ( with written assurance by societies to fulfill activities prescribed in point no. 1 ) , it will be forwarded to competent level for establishing such institute. SLC will also record figure of merits in detail while forwarding this case to competent level.
3. After getting approval from the competent level, SLC will issue a certificate " Permission to proceed further".
4. Society /Institution will not be entitled for NOC, only on the basis of Certificate for " Permission to proceed further" .
5. A due procedure for granting NOC by State Government will be followed at the time for applying NOC from AICTE/UGC along with terms of establishing the project .