

राजस्थान सरकार  
तकनीकी शिक्षा विभाग

क्रमांक 23(2)(55)/त.शि./2015 पार्ट-2 वो-2

जयपुर, दिनांक 02.02.2023

निदेशक,  
तकनीकी शिक्षा निदेशालय,  
जोधपुर।

विषय :- तकनीकी शिक्षा विभाग से सम्बद्ध राज्य की निजी तकनीकी शिक्षण संस्थानों हेतु सत्र 2023-24 के लिये अनापत्ति प्रमाण पत्र जारी करने हेतु एनओसी पॉलिसी।

संदर्भ :- आपका पत्रांक एफ 5(230)/तशिनि/ई-2/2022-23/423 Dated 13.01.2023

महोदय,

उपरोक्त विषयान्तर्गत संदर्भित पत्र के क्रम में निर्देशानुसार आपके द्वारा तकनीकी शिक्षा विभाग से सम्बद्ध राज्य की तकनीकी संस्थानों हेतु सत्र 2023-24 के लिए अनापत्ति प्रमाण पत्र जारी करने की नवीन संशोधित एनओसी पॉलिसी के प्रेषित ड्राफ्ट का अनुमोदन किया जाता है।

यह सक्षम स्तर से अनुमोदित है।

संलग्न: उपरोक्तानुसार

(डॉ. मनीष मुत्ता)  
संयुक्त सचिव, त.शि.

प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है :-

1. विशिष्ट सहायक, माननीय मंत्री महोदय, त.शि.
2. निजी सचिव, प्रमुख शासन सचिव, त.शि.
3. निदेशक, सीईजी, जयपुर।
4. रजिस्ट्रार, आरटीयू, कोटा
5. रजिस्ट्रार, बीटीयू, बीकानेर
6. नोडल अधिकारी, (विभागीय पोर्टल) तकनीकी शिक्षा निदेशालय, जोधपुर को भेजकर निर्देश है कि उक्त नीति को पोर्टल पर अपलोड करावें एवं उक्त नीति के अनुसार डीओआईटी एण्ड सी, जयपुर से समन्वय कर ऑनलाईन मॉड्यूल में अपेक्षित संशोधन सुनिश्चित करावें।
7. रक्षित पत्रावली।

संयुक्त सचिव, त.शि.

**Draft Policy of State Government for  
No Objection Certificate (NOC) / View of State Government  
to maintain Norms and Standards for  
Technical Institutes in Rajasthan**

**1. Short Title and Commencement:**

- 1.1 This Policy may be called the “**Policy for No Objection Certificate (NOC)/View**” of State Government for Technical Institutes in Rajasthan, here-in after referred to as "**NOC Policy**".
- 1.2 This Policy shall come into force on the date of its notification.

**2. Applicability:**

This Policy shall be applicable to all categories of Technical Institutes of Rajasthan seeking NOC/Approval of regulatory bodies from State Government.

**3. Objectives: Main objectives of the NOC policy are:-**

- 3.1 To promote pursuit of technical education by establishing quality technical institutes in Rajasthan and to provide ample job opportunities to youth.
- 3.2 Planned and coordinated development of technical education eco-system in the state.
- 3.3 Quantitative and Qualitative improvement of Technical Education in State.

**4. Abbreviations:**

**Table -1 (List of Abbreviations)**

State Govt.	Government of Rajasthan
AICTE	All India Council for Technical Education.
UGC	University Grant Commission
NOC	No Objection Certificate/views of state Government for matters related to Technical Education in the state
TED	Technical Education Department, Jaipur, Rajasthan
Director	Director of Technical Education, Rajasthan
DTE	Directorate of Technical Education, Jodhpur
RTU	Rajasthan Technical University, Kota
BTU	Bikaner Technical University, Bikaner
BTER	Board of Technical Education, Rajasthan
APH	A hand book of Regulations for the current year, as amended from time to time, issued by AICTE for which the NOC is requested
DPR	Detailed Project Report
COA	Council of Architecture
TER	Technical Education Regulatory

**5. Type of NOC:**

NOC's for following categories of technical institutions, as mentioned in Table-2, may be issued by the State Government based on the categories mentioned in APH and as amended from time to time.

**Table -2 (Categories of NOC)**

<b>Type of categories</b>	<b>Grant of NOC/Views of State Govt. through online application for following categories</b>
<b>A1</b>	(i) For Setting up a <b>New Technical Institution</b> offering a Technical Programme at Diploma/ Post Diploma Certificate/ Under Graduate Degree/ Post Graduate Diploma/Post Graduate Degree Level
<b>A2</b>	(i) Change of Site/Location (ii) Conversion of Diploma Level into Degree Level and vice-versa (iii) To start new Programme/ Level in the existing Institutions (iv) For Standalone Institutions/ Institutions Deemed to be Universities for Open and Distance Learning Education and online Education (v) Increase in Intake/ Additional Course(s) (vi) Introduction of Integrated/Dual Course
<b>A3</b>	(i) Merger of Institutions under the same Trust/ Society/ Company operating in the same campus or same city (ii) Extension of Approval of the existing Institutions after a break in the preceding Academic Year/Restoration of Intake (iii) Introduction/ Continuation of supernumerary seats for Foreign Nationals/ Overseas Citizen of India (OCI)/ Children of Indian Workers in Gulf Countries (iv) Introduction/Continuation of seats for Non Resident Indian(s) (v) Conversion of Women's Institution into Co-ed Institution and vice- versa (vi) Closure of the Institution (vii) Introduction/ Continuation of Fellow Programme in Management (viii) Change in the Name of the Course(s)/ Merger of the Courses/ Reduction in Intake/ Closure of Programme(s)/Course(s) (ix) Change in the Name of the Institution or affiliating University/ Board or Type of Institution (Institution(s) converted into a University) (x) Change in the Minority Status of the Institution (xi) Change in the Name of the Bank (xii) Change in the Name of the Trust/ Society/Company (xiii) Extended EoA (xiv) Running Technical courses by the University/ Institutions Deemed to be University* (xv) Vocational courses under NSQF

<b>A4</b>	For Collaboration and Twinning Programme between Indian and Foreign University/ Institution in the field of Technical Education, Research and Training
<b>A5</b>	State Govt. views for all existing Technical institutions applying for approval including EOA of AICTE/COA or any other statutory body in current year to maintain norms and standards in technical education.

\* For all Universities running technical courses, it is mandatory to take approval of AICTE as per guidelines issued in APH on the basis of Hon'ble Supreme Court's decisions. So Universities running technical courses must also take NOC from State Govt. For ready reference section 4.3 of chapter –IV “Grant of Approval for Universities” is attached herewith as Appendix -1.

## 6. Processing fees

Technical Education Regulatory (TER) fees are charged by AICTE, New Delhi for various categories of institutions. For processing of applications in various categories 20% of the TER fixed by AICTE as per prevailing APH of respective categories will be charged by State Government. This fee will be deposited in directorate's P.D. account.

### Following expenses will be borne from these processing fees:

- Expenses for NOC module on HTE portal which will be developed & maintained by DoIT&C, Jaipur.
- Fund will be utilized for TA and DA of the officers conducting the inspections to be carried for grant of NOC and other inspections required (They can travel by own vehicle or hired vehicle)
- This fund will be utilized for development of infrastructure of DTE
- To develop Technical education such as Centre of Excellence, Skill development centers, ICT facility, Research facility.

## 7. Submission of application for NOC.

Institutes/societies seeking NOC for technical institutions shall follow the following procedure:

1. Applicant shall apply through State portal for grant of NOC after the DTE notification in leading newspapers and on State portal. There will be systematic, transparent and time bound online mechanism at DTE portal.
2. A duly signed completely filled application form, crossed bank draft/ online payment of required processing fees as per APH, in name of "**Assistant Director, Directorate of Technical Education, Jodhpur**" along with copies of required documents as per Table -3 are to be submitted.
3. A check list for submission of application is provided at Annexure-8.

**Table -3 (Documents required for Verification)**

S. No.	Category	Documents required
1	A1	Duly signed Annexure-1, Application Form (Annexure -5), Annexure-6 and Annexure-7 as per State NOC policy 2023-24
2	A2, A3	Duly signed Annexure-1, Annexure-2, Annexure-3, Application

		form (Annexure -5), Annexure-6 and Annexure-7 as per State NOC policy 2023-24
3	A4	Duly signed Annexure-1, Annexure-4, Application form (Annexure -5), Annexure-6 and Annexure-7 as per State NOC policy 2023-24
4	A5	Duly signed Annexure-1, Annexure-2, Annexure-3 and Application form (Annexure -5) as per State NOC policy 2023-24

## 8. Processing of Application for NOC

- 8.1 Application form generated through portal will primarily be scrutinized by committee approved by the Director, TE.
- 8.2 Physical inspection of categories A1, A2 and online inspection of A4 will be done. The inspection committee comprising 1. Principal of Govt. Polytechnic College in respective district. 2. The Professor/Associate Prof. from Affiliating Technical University/BTER nominee. The panel will be approved by the TE. Committee will conduct inspection as per Table-3.
- 8.3 For categories A3 and A5 the documents as mentioned in Table-3 will be verified by the committee set up at Directorate level. If Physical inspection required, this will be done by the committee as mentioned in point No.2. Committee will verify the documents as per the schedule prescribed by Director and submit its report accordingly.
- 8.4 Director will intimate the deficiencies, if any to the institute through portal/ registered E-mail. Based on deficiencies the institution can re-submit documentary evidence or compliance report to substantiate the claims made within 7 days of inspection. DTE may conduct re-scrutiny of documents at DTE level and if required re-inspection may be arranged.
- 8.5 Director will submit the final report of the inspection committees to TED for issuance of NOC as per issuance Format required by AICTE/ Regulatory body.
- 8.6 TED will obtain necessary approvals from the concerned authorities and issue NOC/views. The NOC will be issued in the prescribed format (as desired by AICTE/ Regulatory body) as generated from the web portal.
- 8.7 Grievance redressal – If any institute is not satisfied with the proceedings mentioned in point no. 8.1 to 8.5, he may appeal to the State Government for its grievances. It may submit any additional documents, facts to TED, which may be examined as required.

## 9. Calendar of events

Following calendar of events will be followed for issuing NOC in the preceding years. However, for the current session 2023-24, DTE will issue a separate calendar based on available time frame.

The final schedule will be uploaded on portal with the notification by DTE.

**Table -4 (Calendar of Events)**

S.No.	Activity	Time Line
1	Invitation of application for NOC	1 <sup>st</sup> week of November
2	Last date of submission of application form with DD / online receipt.	As per notification
3	Physical Inspection/Document verification of institutes, to be conducted by committee. (Submission of the Inspection report by Inspection team has to be done within two days to Director)	2 <sup>nd</sup> week of December
4	Director will send the recommendations with remarks to TED for issue of NOC, for cases with <b>nil</b> deficiency.	20 <sup>th</sup> December
5	Communication of deficiencies to respective institutes within two days of inspection/ verification	Latest by 20 <sup>th</sup> December
6	Rectification of deficiencies/ appeal by institutes	26 <sup>th</sup> December
7	Re – inspection of the institute for verification of deficiencies	1 <sup>st</sup> week of January
8	Submission of Report of re-inspection to Director	2 <sup>nd</sup> week of January
9	Submission of recommendations for NOC to State by DTE.	20 <sup>th</sup> January
10	Decision on application for NOC by TED	At least 7 days prior to the last date of submission of applications on AICTE portal

Note: If state holiday is observed on the mentioned date, the next day will be the effective date.

**10. Mandatory eligibility criteria/norms for issuance of NOC/ Views of State Government for EOA:**

The institute/society must adhere to the following mandatory eligibility criteria/norms for issuance of NOC/ approval from state government. The permission/ NOC/ affiliation/ approval may be withdrawn in case the institute does not follow these norms.

- 10.1 The Institution/society seeking approval from AICTE/ other regulatory body must first apply to the State Government for NOC.
- 10.2 The applicant Institution/society must fulfill all the minimum eligibility criteria as laid down by the AICTE/ other regulatory body in their APH as amended time to time for maintaining minimum standards for technical education.

- 10.3 The Institute /Society must fulfill all clauses of “All India Council for Technical Education, Grant of Approval for Technical Education (1<sup>st</sup> amendment) Regulations, 2021”.
- 10.4 The Institute/ society must fulfill all the minimum eligibility criteria, regulations for pay scales, service conditions etc, as laid down by the AICTE/ other regulatory body in their APH.
- 10.5 At the time of application for NOC for type A2 & A3 the institution must have proper approval in all respect from the national level statutory bodies like AICTE/ other regulatory body.
- 10.6 For already running institutions, the applicant institution/society must have affiliation with the State/approved Universities/ Boards of the State of Rajasthan like RTU/BTU/BTER or other State Universities.
- 10.7 All the rules and regulations /provisions /policies laid down by the State Government from time to time, related to admission, examination and Fee Regulation/ Education Policy of the State will be binding for the Institution/University.
- 10.8 The Institute/Society must comply directions of AICTE / Government of India / State Government for transfer of students from one institute to other institute for various reasons.
- 10.9 The Institute/society must provide a Copy of Original land allotment/ Certificate issued by Competent Authorities for Educational purpose.
- 10.10 The Institute/society must comply the orders issued by Regulatory Bodies of State Government/ Govt. of India regarding land allotment at concessional rate /other benefit.
- 10.11 Institute/society/universities must comply the orders issued by Regulatory Bodies of State Government / Govt. of India
- 10.12 The Institute /Society/universities must comply with directions of Government of India/ State Government for putting institute /Society related information in public domain [Such as data for AISHE portal, Know your college, RUSA, Rajasthan Higher and Technical education portal, etc] as desired from time to time.
- 10.13 Various information and data are required for planning and development of technical education. All the institutions must submit various information on the portal developed for collection of data related to colleges, like students, staff, placement and other relevant data. The affiliating bodies like RTU/BTU, BTER and other universities must ensure that the institute has uploaded the data desired by State Government through the portal. Institutes must submit the online generated certificate while submitting application for grant of affiliation or inclusion in centralized admission processes conducted by various State agencies. Failing this, the NOC and affiliation may be withdrawn or penalty may be imposed as per APH. Many institutions may not require to apply for NOC, but it is mandatory for them also to provide the information of the institution for grant of affiliation. The institutions will be included in various admissions like REAP, LEEP, MBA, MCA, Common admissions etc. only after they fill their data on portal developed for this purpose.**

- 10.14 The Institute /Society must comply with the directions of Government of India/State Government pertaining with security/health/ welfare issues of the students, faculty and employees of the institute, rating and ranking of institutes.
- 10.15 The Institute/Society must provide opportunities to students for various scholarship facilities of State Govt./Govt. of India/Other bodies.
- 10.16 The Institute/Society will provide Aadhar number of faculty and employees and statement of salary credited in their bank Account at DTE NOC portal.
- 10.17 The Institute/Society must comply Government of India / State Government policies (if applicable) including education policy for higher education. Issues related to the students, faculty and employees of the institute.
- 10.18 Institute /society will provide record of court cases filed/admitted against the Institution/Society matters related to welfare of the students/faculty / employees of the Institute /Society.
- 10.19 Institute /society will provide copy of complaints lodged against the institution with various Judiciary Bodies like Human Rights Commission, Consumer Forum etc. and their seriousness.
- 10.20 To maintain the minimum standard of quality of technical institutions, views of State Government will be required every year by each technical institution/ University including institutions with foreign collaborations.
- 10.21 The State Government will not provide any financial assistance in any form to the Institution/society on account of granting NOC.
- 10.22 The society/trust/institute will fully abide by the fact that under any circumstances (multiple project proposers for similar kind of project or otherwise), decision for project proponent (i.e. one whose project is most advantageous and unique) made by State Govt. will remain final.
- 10.23 The society /trust/institute will fully abide by the fact that any concession on account of technical institute by State Government will only be provided by concerned department and will not be a binding for NOC by TED.
- 10.24 All disputes pertaining to the issue of NOC for technical institutions/society shall fall within the legal jurisdiction of Hon'ble High Court of Rajasthan only.
- 10.25 The Institute must comply with the directions issued by Central Government/AICTE/COA/State Government/Concerned DTE & BTER, from time to time for necessary information, activities and other Instructions, failing which the affiliations/ permissions may be cancelled.
- 10.26 Institute must comply with rules, regulations, law framed by state in the public interest. They must comply with RTI/State Higher & Technical Regulatory Mechanism/ Grievance Redressal mechanisms etc. of State Govt.

**11. Other norms/ criteria:**

The norms/facilities/infrastructure which are essential as per APH, need to be fulfilled. An indicative list is as follows:

- 11.1 Norms for minimum educational qualification for admissions as per Appendix – 1 of APH
- 11.2 Norms for land, built up area as per Appendix -4 of APH

- 11.3 Norms for books, library facility, laboratory equipment, computers etc. as per Appendix -5 of APH
- 11.4 Other essential and desirable requirements as per Appendix -6 of APH
- 11.5 Norms for faculty requirement and cadre ratio and their qualifications as per Appendix -7 and 8 of APH

**12. Actions in case of violations of Policy:**

State Government may take suitable penal actions in case the Institutions/ Universities do not follow the prescribed norms of State Government NOC Policy. In case of unfair practices like excess admission, charging excess fee, shortage of staff, staff/student complaint, lack of infrastructure and teaching facility, providing false information, not providing information to DTE/State Govt. etc. penal action may be initiated against the institution.

An indicative list of actions that may be taken is as follows:

- 12.1 Reduction in intake in course(s) in an academic year.
- 12.2 Withheld admissions in the academic year.
- 12.3 Withdrawal of affiliation for one or more academic year.
- 12.4 Withdrawal of NOC and recommendation to AICTE for cancellation of EoA.
- 12.5 Criminal action may be initiated.

**13. State Portal for NOCs to Technical Institutes.**

- 13.1 DTE will develop the NOC module with required formats on the State run HTE portal for making the complete NOC process online with realtime Dash Board facility and Bar Code facility on NOC.
- 13.2 To interact online/offline with Principals/Presidents of Institutes for inviting suggestions for betterment of quality of technical Education with DTE/TED officials.
- 13.4 The dissemination of Annual Progress Report by the Institute at their portal with HTE portal also.
- 13.5 To promote Institutes for the availability of CCTV (advisory) setup in their premises for inspection and Biometric Attendance of students and the employees.

**14. Powers of State Government**

- 14.1 **Revision:** State Government may either suo-moto or on an application received from any person aggrieved by the orders of the Department regarding NOC may call for and examine the records in respect of any proceedings of NOC to satisfy himself about its regularity, legality or propriety. If, in any case, it appears to the Government that any such proceeding should be revised, modified, annulled or reversed or remitted for reconsideration, it may pass orders accordingly or demand the case with any direction so as to rectify any violation of the policy or discrepancy. Such orders shall be implemented by Joint Secretary to Government, Technical Education.
- 14.2 **Serious Complaint:** State Government may pass such orders or penalize financially Institute/ Society, whom it has received serious complaint after

preliminary enquiry Government shall pass a detail order in such cases giving the reasons in detail.

- 14.3 **False information, violation of rules:** Anybody who has submitted false information, certificates and the officers who have countersigned such false information, shall be liable for strict action.
- 14.4 **Procedure and calendar for issue NOC:** For all types of NOCs State Government will issue appropriate orders for NOCs for each academic year.
- 14.5 **Amendment:** State Government may amend this policy at any instant of time in the interest of the Technical Education in the State.

## 15. Roles and Responsibility of Departmental Officers:

### 15.1 Role of DTE:

The roles and responsibilities of DTE for implementation of this policy will be as under:

#### 15.1.1 Application form:

Application form and inspection format prescribed in the NOC policy along with necessary instructions will be made available in advance at the Directorate website (or web portal for NOC) after due approval from State Government.

#### 15.1.2 Processing Fee:

DTE will maintain proper record of accounts of the receipts and expenditure with regard to NOC processes. Savings from the processing fees will be utilized for inspections (TA and DA of the committee officers' will be given from Directorate's P.D. account. They can travel by own vehicle or hired vehicle), quality enhancement, monitoring, planning and strengthening of DTE and Technical education such as Centre of Excellence, Skill development centers, ICT facility and Research facility with prior approval of the State Government.

#### 15.1.3 Physical Inspection:

- (i) The inspection committee comprising 1. Principal of Govt. Polytechnic College in respective district 2. The Professor/Associate Prof. from Affiliating Technical University/Board of Technical education nominee. The panel will be approved by the TE. Director will issue necessary orders for the inspection team.
- (ii) Physical inspection of categories A1, A2 and online inspection of A4 will be done. The Director will constitute a two member inspection committee which will conduct inspection and document verification as per Table-3. Inspection committee will inspect the institute physically as per the schedule prescribed by Director and submit its report accordingly.
- (iii) For categories A3 and A5, the documents as mentioned in Table-3 will be verified by the committee set up at Directorate level. Physical inspection may be conducted if required. Committee will verify the documents as per the schedule prescribed by Director and submit its report accordingly.

- 15.1.4 To obtain preliminary report from the Inspection committee:**  
Based on the physical inspection/ document verification of the Institute /society, Director, DTE will obtain a duly signed report within 2 days from the inspection committee.
- 15.1.5 Intimation of deficiencies to the institute:**  
Director will intimate the deficiencies found in inspection, if any, to the corresponding institute within two days of receiving the inspection report.
- 15.1.6 Reconsideration of the deficiencies:**  
Based on deficiencies the institution can re-submit documentary evidence or compliance report to substantiate the claims made within 7 days of inspection. DTE may conduct re-scrutiny of documents at DTE level and if required re-inspection may be arranged.
- 15.1.7 Submitting final report of inspection committee before the State Government:**  
Inspection Committee will submit the report through HTE portal within the time frame as stipulated in this policy.
- 15.1.8 Calendar of events:**  
Director, DTE will obtain and process NOC applications as per calendar of events as prescribed in the NOC Policy.
- 15.1.9 State Portal for NOCs to technical Institutes:**  
In due course of time DTE shall suitably update the State portal for NOC.
- 15.1.10 General:**  
Director, DTE will take all necessary steps to fulfill objectives of NOC Policy for technical institutions in the State.
- 15.2 Role of RTU/BTU/BTER/All State Universities/ Central Universities/ Deemed Universities:**  
Necessary steps will be taken to fulfill objectives of NOC Policy for technical institutions in the State. They must also ensure that only those institutes who have provided their information/data on portal and maintain minimum norms of technical institution / University are affiliated.
- 15.3 Role of Technical Education Department:**  
TED will take approval of authorities for grant of NOC and issue NOC in prescribed format. It will also coordinate with various state agencies for appointing nodal agencies for centralized admissions.

**Documents to be uploaded at the time of applying for NOC (For A1 to A5)**

(Filled and signed copy to be uploaded on web portal)

S. no.	Document	Yes/No	Remarks
1.	Duly attested/certified copy of <b>Registration document</b> of the society/trust/company, showing registration number/ date and other details like list of members, address details etc.		
2.	<b>Resolution</b> of society/trust/company clearly mentioning about running technical institution/ courses etc., allocation of building/ funds for proposed activities as per APH		
3.	<b>Land related documents</b> which must contain land registration number and date, total area of land, longitude and latitude of site, possession of land in the name of the Trust/ society/ company (ownership type- sale/gift deed/ government/ private lease)		
4.	<b>Khasra plan and site plan</b> showing the demarcation of land for the proposed institution, approach road etc. Site plan of proposed/ existing Technical Institute which is prepared by an Architect registered with COA/ licensed surveyor and duly approved by the competent plan sanctioning authority of the state.		
5.	Classification of land certificate by the competent authority (Mega/ Metro/ Urban/ Rural)		
6.	Audited statement of accounts of applicant organization for last three years (exempted for new trust/ society) Bank statement of society showing sufficient fund balance as required in the project (As per DPR)		
7.	Complete building plan (for the entire duration of the course) of proposed/ existing Technical Institute prepared by an Architect registered with Council for Architecture/ licensed surveyor and duly approved by the competent plan sanctioning authority of the state.		
8.	Phase wise plan of construction to achieve total carpet and built up area as required for conduct of all applied courses from an architect registered with COA.		
9.	Documents regarding PPP mode (if any) like <ul style="list-style-type: none"> <li>• Certificate of proposal from the concerned authority</li> <li>• Certificate of registration/incorporation</li> <li>• NOC from Directors and promoters</li> <li>• Availability of registered office</li> </ul>		

Note: Applicant must refer to the APH for additional documents, infrastructure, facilities, staff requirements etc. State Government can also ask for additional documents or can conduct physical inspection of institute if required.

Date:  
Place:

Signature of authorized person with seal

**Annexure -2**

**Essential Requirements for Technical Institution (For A2, A3 and A5)**

(Filled and signed copy to be uploaded on State portal)

S. no.	Activity	Yes/No	Remarks
1	Establishment of Online Grievance Redressal Mechanism as specified in the APH		
2	Establishment of Anti Ragging Committee (As per All India Council for Technical Education notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009)		
3	Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University.(As per All India Council for Technical Education (Redressal of Grievance of Students) Regulation, 2019 vide F. No.1-101/PGRC/AICTE/Regulation/2019 dated 07.11.2019) All India Council for Technical Education (Redressal of Grievance of Faculty/Staff Member) Regulations, 2021 vide F.No.1- 103/ AICTE/PGRC/Regulation/2021dated 25.03.2021		
4	Establishment of Internal Complaint Committee (ICC) (As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F.AICTE/WH/2016/01dated 10th June, 2016		
5	Establishment of Committee for SC/ ST (As per the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No. 33 of 1989, dated 11.09.1989)		
6	Internal Quality Assurance Cell		
7	Barrier Free Built Environment for disabled and elderly persons (as per Chapter VII of the Approval Process Handbook)		
8	Fire and Safety Certificate		
9	Implementation of mandatory Internship policy for students		
10	Facilitate teachers for undergoing Pedagogical training through NITTTR Guidelines		
11	Implementation of student Induction Programme		
12	At least 5 MoUs with Industries		
13	Implementation of examination reforms		
14	Compliance of the National Academic Depository (NAD) as per MoE directives (Applicable for Standalone Institutions and Universities)		
15	Safety and Security measures in the Campus (as per Chapter VII of the Approval Process Handbook) + Check No. 8 also		
16	Implementation of Food Safety and Standards Act, 2006 at the		

	Institution		
17	Digital payment for all financial transactions as per MoE directives		
18	Display of information submitted to AICTE (including the accreditation status and Board of Governors) along with mandatory disclosures in the prime location of the Web site (as a quick link) of the Institution		
19	Language Laboratory (for institutions having Diploma and Degree Programs)		
20	Portable Water supply and outlets for drinking water at strategic locations		
21	Electrical Grid Power Supply Connection		
22	Backup Electric Supply		
23	Sports facilities		
24	Waste Management and environment improvement measures to ensure a sustainable Green Campus		
25	Sewage Disposal System		
26	Display board within the premises as well as on the Web site of the Institution Indicating the feedback facility of students and Faculty available in AICTE Web-Portal		
27	First aid, Medical and Counselling Facilities		
28	Students Safety Insurance		
29	Group Accident Policy to be provided for the employees		
30	Facility to watch MOOCs through SWAYAM & SWAYAM PRABHA		
31	Road suitable for use by Motor vehicle- Motorized Road		
32	Institution-Industry Cell		
33	Applied for membership of National Digital Library		
34	Copies of AICTE approvals (LoA and EoA of subsequent years) obtained since inception of the Institution till date shall be placed on the Web site of the Institution and Information about available Courses at the Entrance of the Institution		
35	Appointment of Student Counsellor		
36	Vehicle Parking		
37	General Notice Board and Departmental Notice Boards		
38	Provision / Facilities to conduct online meetings, Webinars, classes and examinations		
39	Display of Course(s) and “Approved Intake” in the Institution at the entrance of the Institution.		

For more details applicant may refer to APH

Date:

Place:

Signature of authorized person with seal

**Desirable criterion (For A2, A3 and A5)**

(Filled and signed copy to be uploaded on State portal)

S. No.	Desirable criterion	Yes/No	Remarks
1	Biometric attendance for staff and students		
2	Solar Campus : Solar Capacity of minimum 100 watts per year		
3	Wi-fi campus/ High speed Internet connection : Institute will create a Wi-fi campus along with High speed Internet connections as per APH.		
4	National Knowledge Network (NKN): Institutes will connect to the NKN.		
5	Clean & Green Campus: Campus should be environment friendly.		
6	Promotion of blood donation: Organise blood donation camps		
7	Education: Students should literate one person.		
8	Website creation: Institute will launch its website (if not available) and regularly update.		
9	E-journals in the library: Institute will made available at least five different E-journals m the library		
10	Placement: A separate career counseling, guidance and placement cell should be set up		
11	Faculty development programs: Faculty development programs and refresher courses should be taken up for faculty as per APH.		
12	Student Development programs: Expert lectures, industrial visits, trainings, tours etc should be organized as per curriculum		
13	Research & Innovation: Research and innovation will be promoted and students research clubs should be developed.		
14	Sports, Cultural: Institutes will organize one mega sports, cultural, NCC, NSS event in the institute.		

Date:  
Place:

Signature of authorized person with seal

**Desirable criterion (For A4)**

(Filled and signed copy to be uploaded on web portal)

S. No.	Desirable criterion	Yes/No	Remarks
1	Institute deficiency in EoA		
2	Valid NBA accreditation beyond 10th April of next calendar year in the programme/ course for which twinning is sought		
3	The Indian partner has obtained NOC from affiliating University/ Board		
4	Bipartite MoU of the partners		

Date:

Place:

Signature of authorized person with seal

**APPLICATION FORM FOR GRANT OF NOC BY STATE GOVERNMENT**

1. Name of the Society/Trust :
2. Name of the Institute with :  
Postal and email Address
3. Name of contact person with :  
Landline and Mobile number
4. Type of NOC/view of State :  
Government, seeking for:
5. Date of applying for NOC :  
under the NOC Policy of the  
State Government
6. Details of processing fee :
7. Number of formats attached :
8. Any other information sought :  
by DTE

It is to certify that that:

- (i) The society/trust/institute fully agrees to abide by the Rules of the NOC policy of State Government of Rajasthan.
- (ii) All formats are attached with this application and submitted for processing of NOC.
- (iii) The Project proposer (s) is technically and financially competent to handle the project implementation for which the proposal has been submitted.
- (iv) That the above statements are true to the best of my knowledge and belief.

(Note: Strike out if not applicable)

Date :

(Signature)  
Name and Designation of Authorized  
Representative of Society/trust/institute

## No Objection Certificate from the State Government/ UT

The <Name of the Trust/Society/Company> vide its Executive meeting held on

at ..... vide item no.

have passed a resolution for the

- i. Institution applied for Closure of the Institution for starting of a new Technical Institution in the same premises in the same year
- ii. Change of Site/ Location of the Institution from <Name of the Institution>at<address>, (Old) to<Name of the Institution>at<address>, (new)
- iii. Conversion of Women's Institutes into Co-ed Institution/ Co-ed Institution Women's Institution
- iv. Conversion of Diploma Level into Degree Level/ Degree Level into Diploma Level
- v. Starting of new Programme/ Level, Programme<Course 1.....(Intake)> in the Institution
- vi. Closure of the Institution
- vii. Change the Name of the Trust/ Society/ Company from <Name of the present Trust/ Society/ Company > at <address> to <Name of the new Trust/ Society/ Company > at<address>  
<Name of the Institution>at<address>, Vide application ref. No.....Date: made by the Trust/Society/ Company Name ..... Address as at .....

This is to confirm that the <State Government/UT> has no objection for the Institution applied for

- i. Institution for starting of a new Technical Institution in the same premises in the same year
- ii. Change of Site/ Location of the Institution from <Name of the Institution>at<address>, (Old) to<Name of the Institution>at<address>, (new)
- iii. Conversion of Women's Institutes into Co-ed Institution/ Co-ed Institution Women's Institution
- iv. Conversion of Diploma Level into Degree Level/ Degree Level into Diploma Level
- v. Starting of new Programme/ Level, Programme<Course 1.....(Intake)> in the Institution
- vi. Closure of the Institution
- vii. Change the Name of the Trust/ Society/ Company from <Name of the present Trust/ Society/ Company > at <address> to <Name of the new Trust/ Society/ Company > at<address>  
<Name of the Institution> at <address>.

Liabilities, if any, on this count shall be the sole responsibility of the Applicant of the Trust/ Society/ Company and shall be settled as per the rules and Regulations as applicable.

Authorized Signatory

<State Government/ UT>

Note: Formats given by the Institutions reflecting the content of the concerned Format shall be accepted \*Strike off whichever is not applicable

## No Objection Certificate from the Affiliating University/ Board

The <Name of the Trust/ Society/ Company> vide its Executive meeting held on .....at .....vide item no. h a v e passed a resolution for the

- i. Institution applied for Closure of the Institution for starting of a new Technical Institution in the same premises in the same year
- ii. Change of Site/ Location of the Institution from <Name of the Institution>at<address>, (Old) to<Name of the Institution>at<address>, (New)
- iii. Conversion of Women's Institution into Co-ed Institution/Co-ed Institution to Women's Institution
- iv. Conversion of Diploma Level into Degree Level/ Degree Level into Diploma Level
- v. Starting of new Programme/ Level, Programme<Course1.....(Intake)> in the Institution
- vi. Merger of Institutions <Name of the Institution>at<address>, <Name of the Institution(s)> at <address>, under the same Trust/ Society/ Company operating in the same Campus
- vii. Introduction of Integrated/Dual Degree Course <Name of the Course>
- viii. Starting of New Course <Name of the Course>
- ix. Starting of Division in Indian Language <Name of the Course>
- x. Closure of the Institution
- xi. Closing of MCA Course and Introduction of MBA/PGDM Course/Closing of MBA/PGDM Course and Introduction of MCA Course
- xii. Change of Type of Institution (Institution(s) converted into a University) from <Name of the Institution>at<address>to<Name of the University>at<address>
- xiii. Conversion of Courses into allied Vocational Courses
- xiv. Change in the Name of the Course(s)/ Merger of the Courses/ Reduction in Intake/ Closure of Programme(s)/Course(s)
- xv. Change in the Name of the Institution from <Name of the Institution>at<address> to <Name of the Institution> at <address>
- xvi. Change in the Name of the affiliating University/ Board from <Name of the present University/ Board> at <address> to <Name of the new University/ Board> at<address>
- xvii. Change the Name of the Trust from <Name of the present Trust> at <address> to <Name of the new Trust> at<address>
- xviii. Starting of the Vocational Degree/Diploma Programme under NSQF

<Name of the Institution >at<address>, Vide application ref. No .....Date:.....made by the Trust/ Society/ Company Name ..... Address as at .....

**This is to confirm that the<affiliating University/Board> ..... has no objection for the**

- i. Institution applied for Closure of the Institution for starting of a new Technical Institution in the same premises in the same year

- ii. Change of Site/ Location of the Institution from <Name of the Institution>at<address>, (Old) to<Name of the Institution>at<address>, (new)
- iii. Conversion of Women's Institution into Co-ed Institution/ Co-ed Institution to Women's Institution
- iv. Conversion of Diploma Level into Degree Level/ Degree Level into Diploma Level
- v. Starting of new Programme/ Level, Programme <Course1... (Intake....)> in the Institution
- vi. Merger of Institutions <Name of the Institution>at<address>, <Name of the Institution>at<address>, <Name of the Institution>at<address>, under the same Trust/ Society/ Company operating in the same Campus/City
- vii. Introduction of Integrated Degree Course <Name of the Course>. Also it is confirmed that the said Integrated Degree Course is available in the approved nomenclature of the University
- viii. Starting of new Course <Name of the Course>
- ix. Closure of the Institution, <Course1... (Intake....), Course2 ....(Intake....)>

Mention Programme(s) and Course(s) where Closure of the Institution/ Programme is applied for:

Programme	Level	Course	Year of Establishment	e-4		e-3		e-2		e-1		Current Academic Year		Total No. of students studying in the Institution as on date
				a	b	c	d	e	f	g	h			
				Approved Intake	Actual Admission	Approved Intake	Actual Admission							

- x. Closing of MCA Course and Introduction of MBA/ PGDM Course/ Closing of MBA/ PGDM Course and Introduction of MCA Course
- xi. Change of Type of Institution (Institution(s) converted into a University) from <Name of the Institution>at<address>to<Name of the University>at<address>
- xii. Conversion of Courses into allied Vocational Courses
- xiii. Change in the Name of the Course(s)/ Merger of the Courses/ Reduction in Intake/ Closure of Programme(s)/Course(s)

Re-arrangement of current students/ students who were admitted in these Courses in the previous years and who are trailing due to failures, etc. are mentioned in the following table:

Course requested for Closure	Number of current students	Number of students admitted in these Course(s) in the previous years and who are trailing due to failures	Details about re-arrangements of students

Current Staff strength, re-arrangements and dues, if any, shall be settled as per existing norms and Regulations on that behalf.

- xiv. Change in the Name of the Institution from<Name of the Institution>at<address>to<Name of the Institution>at<address>
- xv. Change in the Name of the affiliating University/ Board from <Name of the present University/ Board> at <address> to <Name of the new University/ Board> at<address>

xvi. Change in the Name of the Trust from <Name of the present Trust> at <address> to <Name of the new Trust> at<address>

xvii. Starting of the Vocational Degree/Diploma Programme under NSQF. Also, it is confirmed that the said Vocational Degree/Diploma Programme under NSQF has been granted affiliation in year ..... and has been included in the approved nomenclature of the University.

<Name of the Institution> at <address>.

Liabilities if any, on this count shall be the sole responsibility of the Applicant of the Trust/Society/ Company and shall be settled as per the rules and Regulations as applicable.

Registrar/ Director

<affiliating University/ Board >

Note: Formats given by the Institutions reflecting the content of the concerned Format shall be accepted

\*Strike off whichever is not applicable

**Check list for submitting application in different formats**

- Duly signed application form (Annexure-5)
- Format 1 (Annexure -6)
- Format 2 (Annexure -7)
- Annexure 1, 2, 3, 4 (whichever is applicable)
- Bank draft

## Grant of Approval for Universities: (section 4.3 of chapter IV)

### 4.3 Seeking Approval of the Council

- 4.3.1 Application for the various categories mentioned in Chapter I, II and III of the Approval Process Handbook, for Universities offering Technical Programme(s) at Diploma/ Post Diploma Certificate/ Under Graduate Degree/ Post Graduate Diploma/ Post Graduate Degree Level for conducting Programmes in Engineering and Technology, Planning, Applied Arts, Crafts and Design, Hotel Management and Catering Technology, MCA and Management.

**NOTE:** Council shall NOT grant approval for any integrated programme/course which requires approval from different regulatory bodies.

#### 4.3.2 Requirements and Eligibility

- a. Notification issued by the Government under Central/ State Act declaring an Institution as a Central/ State/ Private University or section 3 of UGC Act declaring an Institution as a Deemed to be University.
- b. The Central / State / Private / Institution Deemed to be University shall be a registered Society under the Societies Registration Act, 1860 through the Chairman/ Secretary of Society or a Trust registered under the Indian Trust Act, 1882 as amended from time to time or any other relevant Acts through the Chairman/Secretary of the Trust or a Company established under Section 8 of Companies Act, 2013 or Central or State Government/ UT Administration or by a Society or a Trust registered with them.
- c. Provided that the members/ Trustees/ promoters of a managing Trust/ Society/ Company of an Institution Deemed to be University, not being controlled by Government/ UT, shall not be directly or indirectly connected with the members/ Trustees/ promoters of a managing Trust/ Society/Company.

- 4.3.3 In all the above cases, Universities seeking approval for the first time from AICTE shall submit an online application through web portal as a new Technical Institution for all their existing Technical Programme(s) and Course(s). University having Multiple Campuses/ Off Campuses/ Constituent Colleges shall apply separately for approval.

The Central / State / Private Universities are taking approval from AICTE for some of the selected Technical Programme(s)/Course(s)/intake which is creating confusion to the students. Therefore, the Central / State / Private Universities, which are interested in obtaining AICTE approval shall have to obtain approval for all the Technical Programme(s)/ Course(s) / intake and not just for few selected Technical Programme(s)/Course(s)/intake (at any level) after fulfilling the mandatory requirement of AICTE norms notified from time to time.

As regards, Institutions Deemed to be Universities, it is mandatory to have AICTE approval from the Academic Year 2018-19 in compliance of the Hon'ble Supreme Court Order dated 03-11-2017 passed in CA No.17869- 17870/2017. It is found that some of the Deemed to be Universities have yet to take AICTE approval or taken approval partially for selected Technical Course(s)/ Programme(s)/ Intake (at any level). Therefore, Institutions Deemed to be Universities who have never taken approval from AICTE are directed NOT to run any Technical Programme(s)/ Course(s) without prior approval of AICTE.

**NOTE:** Application for partial approval of any Programme(s)/Course(s)/Intake at any level shall NOT be permitted.

- 4.3.4 Universities in existence seeking approval for the first time from AICTE shall be processed without applying the recommendations of National Perspective Plan for Technical Programmes.