

राजस्थान सरकार
तकनीकी शिक्षा विभाग

क्रमांक : प. 11(3)त.शि./2002-पार्ट

जयपुर, दिनांक : 5 जून, 2008

निदेशक,
तकनीकी शिक्षा,
प्राविधिक शिक्षा निदेशालय,
जोधपुर।

विषय :- Rules and Regulations for implementation and management of self finance courses in Govt. Poly. Colleges in Rajasthan

संदर्भ :- आपका पत्रांक: एफ 5(242)/प्राशिनि/ई-2/2008/5618 दिनांक 20.5.2008

महोदय,

उपर्युक्त विषयान्तर्गत संदर्भित पत्र के क्रम में निर्देशानुसार लेख है कि आप द्वारा प्रेषित संशोधित Rules and Regulations for implementation and management of self finance courses in Govt. Poly. Colleges in Rajasthan का अनुमोदन कर पुनः संदर्भ सत्यापित प्रतिलिपि प्रेषित की जा रही है, ताकि तदनुरूप अग्रिम कार्यवाही की जा सके।

भवदीय,

संलग्न : उपरोक्तानुसार



(आर.के. गुप्ता)
विशेषाधिकारी, त.शि.

RULES & REGULATIONS
FOR
IMPLEMENTATION & MANAGEMENT
of
SELF FINANCE COURSES
IN
GOVT. POLYTECHNIC COLLEGES
OF RAJASTHAN

05/06/8

Directorate of Technical
Education, Rajasthan
(W-6, Residency Road, Jodhpur – 342 032)

1. STATE POLICY & MISSION

The State Government has decided to increase the utilization of available resources in Govt. Polytechnics for enhancing the exiting capacity on Self Financing basis. The optimum utilization of available resources and Internal Revenue Generation will also help in improving the financial health of Polytechnic Colleges.

The main objectives of this policy are as under :

- i. To run the regular diploma courses in II Shift in Self Financing mode.
- ii. To run Advanced Diploma / Short Term Courses in Self Financing mode as per market needs.
- iii. To increase the Intake capacity of Diploma Engineering Courses in Self Financing mode.
- iv. To optimally utilize the available infrastructure of the Govt. Polytechnics.
- v. To improve the access of diploma level technical education.
- vi. To provide trained man-power for the Industry.
- vii. To open up the opportunities for Internal Revenue Generation.

For effective implementation and management of Self-Finance Courses, the following Rules and Regulations are being framed which will be called "Rules and Regulations for implementation & management of self financing courses in Govt. Polytechnic Colleges of Rajasthan"

2. APPLICABILITY:

These Rules & Regulations will be applicable for TTC & LRDC, Board of Technical Education, Rajasthan, Jodhpur, all the Co-ed and Women Govt. Polytechnic Colleges in the State.

The list of such institutions is enclosed at Annexure "A"

3. APPROVAL OF COURSES FROM AICTE:

The Regular Diploma Courses introduced under Self Financing mode will be duly approved by AICTE and affiliated with Board of Technical Education, Rajasthan, Jodhpur.

4. MANAGEMENT & IMPLEMENTATION:

For the management of SFS courses a Management Committee will be constituted in each Polytechnic College. This committee will be responsible for managing the Regular Diploma Courses, Advanced Diploma Courses and other Short Term Courses.

The constitution of the Management Committee will be as under :

- | | | |
|------|---|------------------|
| i. | Principal of the Institution | Chair. person |
| ii. | Head of Department of concerned branch | Member |
| iii. | Representative of DTE | Member |
| iv. | Accountant of the concerned Polytechnic | Member |
| vi. | Head of Department (Sr. most) | Member Secretary |

The Quorum of the meeting shall be of 3 (three) members.

5. TIMINGS OF CLASSES :

The timing of Institution will, generally, be from 7.30 AM to 5.00 PM. The regular duty period of the regular staff will remain unchanged i.e. from 10.00 AM to 5.00 PM (July 1 to March 31) and from 7.30 AM to 1.30 PM (April 1 to June 30).

Directorate of Technical Education, Rajasthan, Jodhpur in consultation with the Chairperson of Management Committee may finalize the timing of the Institution, as per the requirement of the concerned institution. But the regular employees are required to remain in the institution for the duty period prescribed as per G.F. & A.R..

6. USE OF RESOURCES :

The Management Committee is authorized to use the resources available with the institution viz. Building, Labs, Work Shops, Class Rooms, Equipments, Library, Furniture and other resources for running the courses in Self Financing mode.

7. ENGAGEMENT OF TEACHING FACULTY & STAFF:

- i. The Principal of the concerned Polytechnic will appoint the faculty and staff members on contract-basis as per need of the course(s).
- ii. The minimum qualification for the faculty will be same as per Rajasthan Technical Education Rule, 1973, amended

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from time to time. The minimum qualification for other staff will be as per Subordinate Service Rules or other relevant Service Rules, as the case may be.

iii. The honorarium will be paid to them as per the rates approved by the State Government which, at present, are as under:

- A Lecturer will be paid Rs. 7950/- per month through agency.
- Rs. 150/- per period subject to maximum Rs. 7950/- per month, to the Lecturer as guest faculty.
- Rs. 75/- per period subject to maximum Rs. 3150/- per month, to the Technician through agency.
- Rs. 4500/- P.M. for the purpose of hiring Man with Machine through agency to perform the work of Ministerial Staff.
- Rs. 2560/- P.M. to Lab Attendant through agency.

8. TEACHING & OTHER WORK

- ❖ The Regular faculty and staff may also teach the students admitted under Self Financing Scheme. No honorarium will be paid to regular staff in regular duty period.
- ❖ The Principal/Chairperson of Management Committee may allot the classes of Self Financing Courses to the regular

teaching staff after the regular duty period and they will be paid prescribed honorarium for such classes.

The Principal/Chairperson of Management Committee may allot the Ministerial work to a regular ministerial staff of the Institution on the following conditions:

- ❖ Maximum one regular ministerial staff will be allotted work for one Self Finance Course.
- ❖ Maximum remuneration payable to him will be Rs. 750/- P.M.
- ❖ He will have to work in office time as well as after office hours as per the need and urgency of the work.

The Principal/Chairperson of Management Committee may engage Lab Attendant / Class IV on contract or allot the work of Lab Attendant to a regular Lab Attendant / Class IV of the Institution on the following conditions:

- ❖ Maximum one regular Lab Attendant / Class IV will be allotted work for one Self Finance Course.
- ❖ Maximum remuneration payable to him will be Rs. 250/- P.M.
- ❖ He will have to work in office time as well as after the office hours as per need and urgency of the work.

9. DETERMINATION OF FEE:

The fee structure decided by State Level fee committee for the self-financed diploma courses will be applicable for the diploma course under this Scheme. However, this will be the maximum limit of chargeable fee.

However, the MANAGEMENT COMMITTEE may decide to charge a lesser fee after getting the approval from the Director Technical Education, Rajasthan, Jodhpur.

10. ACCOUNTING OF REVENUE & EXPENDITURE:

- i. The revenue received from fee, caution money and other sources will be deposited into the P.D. Account of the Institution.
- ii. Separate Cash Book and other Accounting record will be maintained at the Institution level for the course(s) conducted under this scheme.
- iii. MANAGEMENT COMMITTEE will approve the budget.
- iv. Principal is authorized to incur expenditure as per the approved budget.
- v. The expenditure incurred on payment of honorarium, purchase of books, furniture, raw material and maintenance of equipments and other miscellaneous items will be met out from the revenue received and as per the approved budget.

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- vi. The savings, if any, under this scheme will be deposited in to I.D.F. and expenditure from I.D.F. will be made as per I.D.F. rules.
- vii. Director, Technical Education, Rajasthan, Jodhpur is authorized to grant permission to Polytechnic College to meet out the non-recurring expenses from the I.D.F.
- viii. Director, Technical Education, Rajasthan, Jodhpur is also authorized to transfer the amount of I.D.F. from one Polytechnic College to another where sufficient funds are not available to meet the expenses of this scheme.
- ix. The whole accounting, transactions and maintaining of accounting books and record will be carried out as per the provisions of G.F. & A.R. and will be audited annually by the Directorate.
- x. The Institution if having any doubt or query, may get directions / guidance from Administrative Department and Director, Technical Education, Rajasthan, Jodhpur.
- xi. The Institution will send the audited accounts of Income and Expenditure to Directorate of Technical Education, Rajasthan, Jodhpur every year.
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Annexure "A"

1. CDC, Board of Technical Education, Rajasthan, Jodhpur
2. TTC & LRDC, Jodhpur

The list of Govt. Co-ed Polytechnic Colleges of the State is as under:

1. Govt. Polytechnic College, Ajmer
2. Govt. Polytechnic College, Alwar
3. Govt. Polytechnic College, Barmer
4. Govt. Polytechnic College, Bikaner
5. Govt. Polytechnic College, Banswara
6. Sri Gokul Verma Govt. Polytechnic College, Bharatpur
7. Govt. Polytechnic College, Churu
8. Govt. Polytechnic College, Chittorgarh
9. Govt. R.C., Khaitan Polytechnic College, Jaipur
10. Govt. Polytechnic College, Jodhpur
11. Govt. Polytechnic College, Kota
12. Govt. Polytechnic College, Pali
13. Sri Gokul Bhai Bhatt Govt. Polytechnic College, Sirohi
14. Govt. Polytechnic College, Sawai Madhopur
15. Choudhary Maloo Ram Bhambhu Govt. Polytechnic College, Sri Ganganagar
16. Govt. Polytechnic College, Neerana (Alwar) *
17. Govt. Polytechnic College, Rajsamand*
18. Govt. Polytechnic College, Jhalawar*
19. Govt. Polytechnic College, Sikar*

The list of Govt. Women Polytechnic Colleges of the State is as under:

1. Govt. Women Polytechnic College, Ajmer
2. Govt. Women Polytechnic College, Bikaner
3. Govt. Women Polytechnic College, Gandhi Nagar, Jaipur
4. Govt. Women Polytechnic College, Sanganer, Jaipur*
5. Govt. Women Polytechnic College, Jodhpur
6. Govt. Women Polytechnic College, Kota
7. Govt. Women Polytechnic College, Udaipur

* New Institute

(025) (270)

राजस्थान सरकार
तकनीकी शिक्षा विभाग

क्रमांक : प. 8(14)त.शि./2006

जयपुर, दिनांक : 26 फरवरी, 2010

निदेशक,
तकनीकी शिक्षा,
प्राविधिक शिक्षा निदेशालय,
रेजीडेन्सी रोड,
जोधपुर।

विषय :- अतिथि प्रवक्ताओं के मानदेय में वृद्धि करने के संबंध में।

संदर्भ :- आपका पत्रांक : एफ 8(1-ए)प्राशिनि/ई-1/सी-5/12071 दि 4.12.2009 P375/c

महोदय,

उप. त्त विषयान्तर्गत संदर्भित पत्र के क्रम में निर्देशानुसार लेख है कि अतिथि प्रवक्ताओं को पारिश्रमिक रुपये 150/- से 250/- रुपये प्रति घण्टे की वृद्धि किये जाने की स्वीकृति इस शर्त के अध्याधीन प्रदान की जाती है, कि अतिथि प्रवक्ताओं को एक दिवस में अधिकतम तीन कालांश एवं एक माह में अधिकतम 50 कालांश की सीमा निर्धारित रहेगी।

यह स्वीकृति वित्त (नियम) विभाग के आई.डी.संख्या 101000018 दिनांक 25.2.2010 के द्वारा सहमति प्राप्त कर जारी की जा रही है।

भवदीय,

(आर.के. गुप्ता)
विशेषाधिकारी, त.शि.

प्रतिलिपि वित्त (नियम) विभाग को सूचनार्थ प्रेषित है।

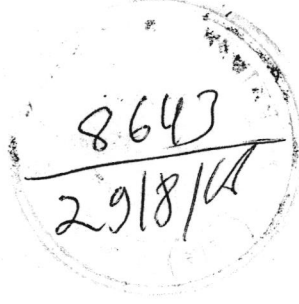
विशेषाधिकारी, त.शि.

राजस्थान सरकार
तकनीकी शिक्षा विभाग

क्रमांक : प. 8(14)त.शि./2006

जयपुर, दिनांक : 22 अगस्त, 2006

निदेशक,
प्राविधिक शिक्षा, राजस्थान,
जोधपुर।



विषय :- नियमित शैक्षणिक स्टाफ के द्वारा संस्था समय के अतिरिक्त समय में शैक्षणिक कार्य 150/- रुपये प्रतिघण्टा अतिरिक्त भत्ता भुगतान कर कार्य करवाने बाबत।

संदर्भ :- आपका पत्र क्रमांक ()प्राशिनि/ई-1/सी-5/9020 दिनांक 12.7.2006

महोदय,

उपरोक्त विषयान्तर्गत सन्दर्भित पत्र के क्रम में निर्देशानुसार लेख है कि पॉलिटेक्निक महाविद्यालयों में अंशकालीन आधार पर शैक्षणिक कार्य करवाने के लिए 150/- रुपये प्रति कालांश की दर से निम्नानुसार शर्तों पर सहमति प्रदान की जाती है :-

1. Guest Faculty हेतु नियमित स्टाफ से कार्य नहीं लिया जावेगा अर्थात् जो नियमित सेवा में है उनके अलावा ही Guest Faculty के रूप में कार्य करवाया जावे।
2. अत्यावश्यकता होने की स्थिति में ही Guest Faculty ली जावे।
3. प्रति Guest Faculty को 7950/- रुपये प्रति माह प्रति व्यक्ति तक की सीमा में व्यय किया जाना सुनिश्चित किया जावे।
4. RPSC में भेजे गये पदों की संख्या अर्थात् प्लान में 177 एवं नॉन प्लान में 35 कुल 212 रिक्त पदों पर ही Guest Faculty लगाई जावे एवं RPSC से चयनित अभ्यर्थी आने पर तुरन्त हटा दिया जावे।

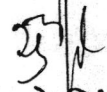
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5. AICTE Norms से ज्यादा शैक्षणिक भार के लिए Guest Faculty नहीं लगाई जावे।
6. भुगतान इस हेतु PPS मद में उपलब्ध बजट से किया जावे एवं राशि की और आवश्यकता होने पर Reappropriation हेतु प्रस्ताव किया जावे।

कृपया आपके स्तर से संबंधित पॉलिटेक्निक महाविद्यालय के प्रधानाचार्यों को उपरोक्तानुसार निर्देश प्रसारित करें तथा संवेतन मद से PPS मद में Reappropriation हेतु शीघ्र प्रस्ताव प्रेषित करें।

यह स्वीकृति वित्त विभाग से उनके आई.डी. क्रमांक 2276 दिनांक 22 अगस्त 2006 के द्वारा प्राप्त कर जारी की जा रही है।

भवदीय,



(एस.के.सिंह)

विशेषाधिकारी, त.शि.

प्रतिलिपि वित्त (व्यय-1) विभाग को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है।

विशेषाधिकारी, त.शि.

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राजस्थान सरकार
तकनीकी शिक्षा विभाग

क्रमांक: एफ8(14)तशि/2006

जयपुर, दिनांक : 26 अगस्त, 2006



:: संशोधन ::

निदेशक, तकनीकी शिक्षा, राजस्थान को इस विभाग के समसंख्यक पत्र दिनांक 22 अगस्त, 2006 द्वारा राजकीय पॉलीटेक्निक संस्थानों में अंशकालीन आधार पर 150/- रुपये प्रति घंटे की दर पर अतिथि प्रवक्ताओं से शैक्षणिक कार्य करवाये जाने की अनुमति प्रदान की गई थी। उक्त क्रम में समसंख्यक पत्र दिनांक 22.8.2006 का विषय निम्नानुसार संशोधित किया जाता है :-

“ विषय :- राजकीय पॉलीटेक्निक महाविद्यालयों में अतिथि प्रवक्ताओं से शैक्षणिक कार्य करवाये जाने की अनुमति के सम्बन्ध में।”

आज्ञा से,

Sd/-
(एस. के. सिंह)
विशेषाधिकारी, त.शि.

प्रतिलिपि निम्नांकित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है :-

1. निदेशक, तकनीकी शिक्षा, जोधपुर को इस विभाग के समसंख्यक पत्र दिनांक 22 अगस्त, 2006 के संदर्भ में प्रेषित है।
2. वित्त (व्यय-1) विभाग ।

Sd/-
विशेषाधिकारी, त.शि.

राजस्थान सरकार
तकनीकी शिक्षा विभाग

क्रमांक : प. 11(3)त.शि. / 2002-पार्ट

जयपुर, दिनांक : 11 अक्टूबर, 2010

निदेशक,
तकनीकी शिक्षा,
प्राविधिक शिक्षा निदेशालय,
रेजीडेन्सी रोड,
जोधपुर।

विषय :- Proposed amendment in Rules & Regulation of Self Finance
Scheme courses in Govt. Polytechnic Colleges of Rajasthan

संदर्भ :- आपका पत्रांक : एफ 5(242)प्राशिनि/ई-1/सी-3/6052 दिनांक 1.6.2010

1/28

महोदय,

उपर्युक्त विषयान्तर्गत संदर्भित पत्र के क्रम में निर्देशानुसार लेख है कि राजकीय पॉलिटेक्निक कॉलेज में लागू स्व-वित्त पोषित स्कीम के Rules & Regulation में वांछित संशोधन के प्रस्ताव का अनुमोदन किया जाता है।

भवदीय,

(आर.के. गुप्ता)
विशेषाधिकारी, त.शि.

राजस्थान सरकार
प्राविधिक शिक्षा निदेशालय, राज. जोधपुर।

क्रमांक-एफ-5(242)प्राशिनि/ई-1/सी-3/ 6052

दिनांक-01/06/20

विशेषाधिकारी,
तकनीकी शिक्षा विभाग,
शासन सचिवालय,
राजस्थान, जयपुर।

विषय:- Proposed Amendment in Rules & Regulations of Self Finance
Scheme Courses in Govt. Polytechnic Colleges of Rajasthan.

महोदय,

विषयान्तर्गत वर्तमान में उपरोक्त नियम सं.7 (Engagement of Teaching Faculty & Staff) एवं नियम सं. 8 (Teaching & Other Work) में वांछित संशोधन उपरान्त Proposed Amendment in Rules of Self Finance Scheme संलग्न कर निवेदन है कि इनका अनुमोदन कर यथाशीघ्र प्रेषित करावें ताकि तदनुरूप संबंधित पोलिटेक्निक महाविद्यालयों को प्रति प्रेषित की जा सके।

संलग्न-उपरोक्तानुसार।

भवदीय

27/5/20
निदेशक, प्राविधिक शिक्षा

COMPARISON BETWEEN EXISTING AND PROPOSED RULES OF SELF FINANCE SCHEME

EXISTING	PROPOSED
7. ENGAGEMENT OF TEACHING FACULTY & STAFF: i. The concerning Principal will appoint the faculty and staff members on contract-basis according to the requirement. ii. The minimum qualification for the faculty will be same as given in Rajasthan Technical Education Rule, 1975, or as amended. The minimum qualification for the other staff will be as per Subordinate Service Rules or other relevant Rules. iii. Honorarium will be paid to them as per the permission of the State Govt. at present which are as under:- ➤ A Lecturer will be paid Rs. 7950/- per month. ➤ Rs. 150/- per period, maximum to Rs. 7950/- per month to the Lecturer as guest faculty. ➤ Rs. 75/- per period maximum up to Rs. 3150/- per month, to the Technicians on contract through agency or regularly appointed Technicians who works in additional time. ➤ Rs. 75/- per period subject of maximum Rs. 3950/- per month to the Lab Assistant on contract through agency or regularly appointed Lab Assistant who works in additional time. ➤ Rs. 4500/- Per Month (Man with Machine) to Ministerial Staff on contract. ❖ Rs. 2560/- Per Month to Lab Attendant through agency.	7. ENGAGEMENT OF TEACHING FACULTY & STAFF: i. The concerning Principal will appoint the faculty and staff members on contract-basis according to the requirement. ii. The minimum qualification for the faculty will be same as given in Rajasthan Technical Education (Engineering) service and Rajasthan Technical Education (Non Engineering) Service Rules 2010 as amended from time to time. The minimum qualification for the other staff will be as per Subordinate Service Rules or other relevant Rules. iii. Honorarium will be paid to them as per the permission of the State Govt., at present which are as under:- a) A Lecturer will be paid <u>Rs. 12500/-</u> per month. b) Rs. 250/- per hour, maximum to Rs. 12500/- per month to the Lecturer as guest faculty. c) Rs. 125/- per hour maximum up to Rs. 6400/- per month, to the Technicians on contract through agency or regularly appointed Technicians who works in additional time. d) Rs. 125/- per hour subject of maximum Rs. 7900/- per month to the Lab Assistant on contract through agency or regularly appointed Lab Assistant who works in additional time. e) Rs. 6000/- P.M (Man with Machine) to Ministerial Staff on contract. f) Rs. 5050/- P.M to Lab Attendant through agency.

Amendment made by DTE vide Order No. 6179-SS dated 4.8.09 after approved by Govt. Letter dated 15-7-09

_____ amendments proposed

EXISTING	PROPOSED
8. TEACHING & OTHER WORK ➤ The Regular faculty and staff including <i>Technicians and Lab Assistants</i> may also be engaged to teach and support the students admitted under Self Financing Scheme. No honorarium will be paid to regular staff in regular duty period. ➤ The Principal / Chairperson of Management Committee, may allot the classes of Self Financing Courses to the regular teaching staff after the period and they will be paid prescribed honorarium for such classes. ➤ Principal / Chairperson of Management Committee, may allot the Ministerial work to a Regular Ministerial staff of the Institution on the following conditions: ❖ Maximum one regular ministerial staff will be allotted work for one Self Finance Course. ❖ Maximum remuneration payable to him will be Rs. 750/- P.M. ❖ He will have to work in office hours as well as after office hours according to the requirement and urgency of the work. ➤ Principal / Chairperson of Management Committee, may engage Lab Attendant / Class IV on contract or allot the work of Lab Attendant to a Regular Lab Attendant / Class IV of the Institution on the following conditions: ❖ Maximum one regular Lab Attendant / Class IV will be allotted work for one Self Finance Course. ❖ Maximum remuneration payable to him will be Rs. 250/- P.M. ❖ He will have to work in office time as well as after the office hours according to the requirement and urgency of the work.	8. TEACHING & OTHER WORK i. The Regular faculty and staff including <i>Technicians and Lab Assistants</i> may also be engaged to teach and support the students admitted under Self Financing Scheme. No honorarium will be paid to regular staff in regular duty period. ii. The Principal / Chairperson of Management Committee, may allot the classes of Self Financing Courses to the regular teaching staff after the regular duty period and they will be paid prescribed honorarium for such classes. iii. Principal / Chairperson of Management Committee, may allot the Ministerial work to a Regular Ministerial staff of the Institution on the following conditions: a) Maximum one regular ministerial staff will be allotted work for one Self Finance Course. b) Maximum remuneration payable to him will be Rs. 1500/- P.M. c) He will have to work in office time as well as after office hours according to the requirement and urgency of the work. iv. Principal / Chairperson of Management Committee, may engage Lab Attendant / Class IV on contract or allot the work of Lab Attendant to a Regular Lab Attendant / Class IV of the Institution on the following conditions: a) Maximum one regular Lab Attendant / Class IV will be allotted work for one Self Finance Course. b) Maximum remuneration payable to him will be Rs. 800/- P.M. c) He will have to work in office time as well as after the office hours according to the requirement and urgency of the work.

Amendment made by DTE vide Order No. 6779-88 dated 4.8.09 after approved by Govt. Letter dated 15-7-09
 amendments proposed